FIRST PERFORMANCE PROGRESS REPORT
2010

1. Recipient Organization *(Name and complete address including zip code)*	2. Award Identification Number
Idaho Commission for Libraries, 325 W. State, Boise, ID 83702-6072	16-42-B10556

3. Performance Narrative (Q1)

Please describe your project activities and progress for the first quarter of your award period. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)

Quarterly activities include completing Phase 1 E-Rate training in 5 regional workshops for 73 libraries. RFPs for broadband connectivity for each library location were prepared and posted. Computer and internal networking needs at each library were reviewed. Online resources for adult basic education and job-seekers were contracted (Learning Express Library). Online math tutoring (Apangea) and remedial coursework (Plato) for K-12 students was made available through the State Library portal. Repurposing of K-12 video collection (Teachers' Domain) began with identifying changes in the user interface needed to accommodate student use from library public computing centers. Initial public information plans were drafted, press releases issued, and partners engaged. Project manager was hired. Accounting and compliance processes established. Planning began for the official launch of the project (an event that includes all project partners and public librarians). The project was given a name: online @ your library.

No federal funds were spent in this quarter. Two contracts obligating $370,800 in federal funding were signed (Project Management and online resource for adult basic education and job-skills). Travel costs to E-Rate workshops and in-kind match (Commission staff working in public information, training, web-development, accounting, administration – 172 hours) totaled $14,482. Contracts for work that will be covered by $103,500 in matching funds were signed (RFP Consultant, E-Rate Consultant). The equivalent of 1.1 FTE work was logged.

Specific progress towards milestones by category would be:
- Connectivity – RFPs for each library were issued for connectivity and bandwidth. Coordination with other BTOP and BIP grantees established.
- Computers – Existing computers and internal networking in the candidate libraries were surveyed.
- Online content – Online math tutoring (grades 4-9) and remedial coursework (grades 9-12) previously available only in K-12 schools was made available through public libraries. Work was begun on redesigning the K-12 video encyclopedia from a teacher's resource to a student resource. A contract was put in place for online resources to help job-seekers (including computer skill training).
- Public information and training – Public information plans, press releases and media releases were done. Planning to bring Labor and Adult Basic Educaiton partners, public library directors and online content partners together in early November was begun. An outline of professional development needs for public library directors associated with the project was completed.
- Project management – The project manager was contracted and began work the day after the award was announced. Accounting and fiscal processes were established.

The announcement in late September by the FCC of changes in the rules regarding E-Rate may influence the ways in which "sustainability" is evaluated in terms of connectivity and bandwidth arrangements for each library. The announcement in early September that Apple iPads will (soon) accommodate Flash may change the choice of equipment for public access to broadband services, particularly since the expressed need of the libraries for end-user equipment is now about twice what was expressed nine months ago when the grant application was made.

4. Performance Projections (Q2)

Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)

In the next quarter of the project we anticipate spending around $100,000 in federal funds and $75,000 in matching and in-kind. This will cover costs for online resources, project management, public information, professional development training and the first payments for upgraded connectivity and bandwidth. Activities associated with each category of effort are:

Connectivity – Additional proposals will be solicited as necessary, and evaluated with the proposals received in response to RFPs. Recommendations for each library will be drafted on a rolling basis. Some libraries will begin contracting for new connectivity and/or expanded bandwidth.

Computers – Information gathering in regards to internal wiring at each location will continue, leading to decisions on internal networking equipment to order to provide wi-fi and filtering (as required). Decisions will be made on computer hardware and software configuration details and equipment ordered. IT competencies for library staff will be established and training resources identified and shared with public libraries.

Online resources – Learning Express Library, providing online resources for job-seekers and those needing to improve job skills, as well as adult basic education will go "live" in Idaho through the public libraries November 1. Arrangements for access to Internet2 SEGP resources will be made through state government networking. The user-interface requirements for Teachers' Domain to be redesigned for a student resource will be identified completely and the service will have a name.

Public information and training – The project launch will occur November 1-2. Partnerships between individual public libraries and Dept of Labor and Adult Basic Education will be established, planning for on-site workshops in the libraries will be in progress. Statewide public television broadcast will include interstitials promoting various online resources available "@ your library."

Project management – The process for paying for increased connectivity and bandwidth in the libraries through the grant will be established.

5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.	
5a. Typed or Printed Name and Title of Authorized Certifying Official Gens Johnson	5c. Telephone *(area code, number and extension)* 208 639 4167
	5d. Email Address Gensjohnson@gmail.com
5b. Signature of Authorized Certifying Official *Gens Johnson*	5e. Date Report Submitted *(Month, Day, Year)* **October 28, 2010**