


RECIPIENT NAME:  
AWARD NUMBER:  
DATE:

OMB CONTROL NUMBER: 0660-0037  
EXPIRATION DATE: 12-31-2010

### QUARTERLY PERFORMANCE PROGRESS REPORT FOR SUSTAINABLE BROADBAND ADOPTION

General Information		
<b>1. Federal Agency and Organizational Element to Which Report is Submitted</b> National Institute of Standards and Technology U.S. Department of Commerce	<b>2. Award Identification Number</b> 36-43-B10513	<b>3a. DUNS Number</b> 03-72-27498
		<b>3b. EIN</b> 13-3935309
<b>4. Recipient Organization (Name and complete address including country, congressional district, and zip code)</b> Computers for Youth Foundation, Inc. 322 8th Ave., Fl 12A, New York, NY 10001 Congressional District 08		
<b>5. Current Reporting Period End Date (MM/DD/YYYY)</b> 06/30/2010	<b>6. Is this the last Report of the Award Period?</b> <input type="radio"/> Yes <input checked="" type="radio"/> No	
<b>7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.</b>		
<b>7a. Typed or Printed Name and Title of Certifying Official</b> Mark Malaspina Chief Officer, Operations & Strategic Partnerships	<b>7c. Telephone (area code, number and extension)</b> 212-563-7300 x124	
	<b>7d. Email Address</b> mmalaspina@cfy.org	
<b>7b. Signature of Certifying Official</b> 	<b>7e. Date Report Submitted (MM/DD/YYYY):</b> 07/30/2010	

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**Project Indicators (This Quarter)**

**1. Please describe significant project accomplishments completed during this quarter (150 words or less).**

A. CFY hired several employees and also initiated the recruiting process for additional hires needed for program operations.

B. CFY launched the school outreach process among eligible middle schools (with 75% or more of 6th grade students on free or reduced lunch) in the Los Angeles Unified School District. Based on evaluation of written applications and on-site interviews, CFY selected the middle schools that will be served during the 2010-2011 school year.

C. CFY initiated development of the data process upgrades necessary to manage and analyze registration and survey data regarding the families in the program. CFY also initiated development of the program curriculum including online, on-computer, and in-class curricular components.

D. CFY initiated a competitive selection process to identify a vendor of broadband-ready, refurbished desktop computers that will be converted into Home Learning Centers via the installation of education and accessibility software.

E. CFY leased a mixed-use office in Los Angeles, which includes both space for program staff and an adjoining warehouse which will be used to receive and ship the Home Learning Centers.

**2. Please provide the percent complete for the following key milestones in your project. Write "N/A" in the second column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (100 words or less).**

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	2	Represents percentage of cash budget expended.
2.b.	Equipment Purchases	0	No equipment purchases made.
2.c.	Awareness Campaigns	0	No awareness campaigns conducted.
2.d.	Outreach Activities	0	No outreach activities conducted.
2.e.	Training Programs	3	Represents progress on training materials and documentation. No training conducted.
2.f.	Other (please specify):	0	[Technology Support] No technology support conducted.

**3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (150 words or less).**

CFY did not face major challenges or issues during the past quarter.

**4a. In the chart below, please provide the requested information on your BTOP grant-funded SBA activities. Please also provide a short description of the activity (100 words or less). Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter.**

Name of the SBA Activity	Location of SBA Activity	Description of Activity (100 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers (Households and / or Businesses)
Not applicable in this quarter	N/A	N/A	0	0	0
<b>Total:</b>			0	0	0

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**4b. Please describe your method for determining number of households and/or businesses subscribing to broadband as a result of your SBA programs (100 words or less).**

We will conduct initial surveys among all CFY families served as well as follow-up phone surveys among samplings of CFY families to estimate net subscribership as a result of this program.

**4c. Please provide a narrative description if the total number of new subscribers is different from the targets provided in your baseline plan (100 words or less).**

Not applicable in this quarter.

**4d. Please provide the number of households and the number of businesses receiving discounted broadband service as result of BTOP funds.**

Households: 0	Businesses: 0
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**Project Indicators (Next Quarter)**

**1. Please describe significant project accomplishments planned for completion during the next quarter (150 words or less).**

During the next quarter, CFY completed the following activities related to the CFY/LAUSD Family Broadband Engagement Program:

- A. CFY will hire the full-time and part-time staff required for program operations during the 2010-2011 school year.
- B. CFY will confirm the school implementation schedules with the selected schools with which CFY will partner during the 2010-2011 school year, and CFY will begin its planning work with the schools to be served in October and November 2010.
- C. CFY will finalize the data process upgrades necessary to manage and analyze registration and survey data regarding the families in the program and CFY will complete the program curriculum including online, on-computer, and in-class curricular components.
- D. CFY will complete the vendor selection process for broadband-ready, refurbished desktop computers that will be converted into Home Learning Centers via the installation of education and accessibility software and will place initial orders for these systems.
- E. CFY will furnish its mixed-use office in Los Angeles, which includes both space for program staff and an adjoining warehouse which will be used to receive and ship the Home Learning Centers.

**2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "N/A" in the second column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (100 words or less).**

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	11	Represents estimated percentage of cash budget that will have been expended.
2.b.	Equipment Purchases	9	Represents estimated percentage of equipment budget that will have been expended.
2.c.	Awareness Campaigns	2	Represents awareness campaigns that will have been initiated for families in first cohort of 2010-2011 schools.
2.d.	Outreach Activities	2	Represents outreach activities that will have been undertaken for first cohort of 2010-2011 schools.
2.e.	Training Programs	8	Represents progress on training materials and documentation. No training will have been conducted.
2.f.	Other (please specify):	0	[Technology Support] No technology support will have been provided.

**3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (150 words or less).**

CFY must hire full-time and part-time staff quickly in order to be able to train staff for program execution in the schools starting in the fall of 2010. CFY is mitigating this risk by moving forward aggressively on the recruiting front and expects to have all necessary positions hired and trained in time for program execution to begin. CFY does not have a specific need for technical assistance from the BTOP program at this time.

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### Sustainable Broadband Adoption Budget Execution Details

#### Activity Based Expenditures (Sustainable Broadband Adoption)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$3,454,524	\$623,895	\$2,830,629	\$77,948	\$1,116	\$76,832	\$308,559	\$5,658	\$302,901
b. Fringe Benefits	\$755,403	\$147,903	\$607,500	\$12,782	\$239	\$12,543	\$62,135	\$1,212	\$60,924
c. Travel	\$78,944	\$9,981	\$68,963	\$4,740	\$27	\$4,713	\$14,340	\$216	\$14,124
d. Equipment	\$3,839,670	\$1,192,510	\$2,647,160	\$0	\$0	\$0	\$231,017	\$4,550	\$226,466
e. Supplies	\$75,980	\$9,607	\$66,373	\$465	\$26	\$439	\$61,386	\$1,226	\$60,160
f. Contractual	\$1,709,259	\$370,083	\$1,339,176	\$58,978	\$1,573	\$57,405	\$177,179	\$3,901	\$173,278
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$63,450	\$8,023	\$55,428	\$459	\$20	\$439	\$11,069	\$231	\$10,838
i. Total Direct Charges (sum of a through h)	\$9,977,230	\$2,362,001	\$7,615,229	\$155,372	\$3,001	\$152,371	\$865,685	\$16,994	\$848,691
j. Indirect Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS (sum of i and j)</b>	<b>\$9,977,230</b>	<b>\$2,362,001</b>	<b>\$7,615,229</b>	<b>\$155,372</b>	<b>\$3,001</b>	<b>\$152,371</b>	<b>\$865,685</b>	<b>\$16,994</b>	<b>\$848,691</b>

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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