### U.S. Department of Commerce Broadband Technology Opportunities Program Authentication and Certifications

- 1. I certify that I am the duly Authorized Organization Representative (AOR) of the applicant organization, and that I have been authorized to submit the attached application on its behalf.
- 2. I certify that I have examined this application, that all of the information and responses in this application, including certifications, and forms submitted, all of which are part of this grant application, are material representations of fact and true and correct to the best of my knowledge, that the entity(ies) that is requesting grant funding pursuant to this application and any subgrantees and subcontractors will comply with the terms, conditions, purposes, and federal requirements of the grant program; that no kickbacks were paid to anyone; and that a false, fictitious, or fraudulent statements or claims on this application are grounds for denial or termination of a grant award, and/or possible punishment by a fine or imprisonment as provided in 18 U.S.C. §1001 and civil violations of the False Claims Act.
- 3. I certify that the entity(ies) I represent have and will comply with all applicable federal, state, and local laws, rules, regulations, ordinances, codes, orders and programmatic rules and requirements relating to the project. I acknowledge that failure to do so may result in rejection or deobligation of the grant or loan award. I acknowledge that failure to comply with all federal and program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.
- 4. I certify that the entity(ies) I represent has and will comply with all applicable administrative and federal statutory, regulatory, and policy requirements set forth in the Department of Commerce Pre-Award Notification Requirements for Grants and Cooperative Agreements ("DOC Pre-Award Notification"), published in the Federal Register on February 11, 2008 (73 FR 7696), as amended; DOC Financial Assistance Standard Terms and Conditions (Mar. 8, 2009); the Department of Commerce American Recovery and Reinvestment Act Award Terms (Apr. 9, 2009); and any Special Award Terms and Conditions that are included by the Grants Officer in the award.
- 5. I certify that any funds awarded to the entity(ies) I represent as a result of this application will not result in any unjust enrichment of such entity(ies) or duplicate any funds such entity(ies) receive under federal universal service support programs administered by the Universal Service Administrative Corporation (USAC).
- 6. I certify that the entity(ies) I represent has secured access to pay the 20% of total project cost or has petitioned the Assistant Secretary of NTIA for a waiver of the matching requirement.

| March 3, 2010 |  |
|---------------|--|
| Date          | Authorized Organization Representative Signature |
|               | Eugene Hainer                                    |
|               | Print Name                                       |
|               | Assistant Commissioner, State Librarian          |
|               | Title  |

### **PCC Capacity Table Additional Notes**

Note that in the PCC capacity table, several locations listed below are shown as currently having 0 for broadband speeds. These are facilities that will be set up in 2011 if the grant is funded. Thus, there is currently no connection at these facilities. These are existing public spaces that require minimal modification accommodate small PCCs in rural towns.

High Plains Library District will support six locations and provide access to library e-resources and training at each of their centers. Setup of these facilities is being separately funded by each community separate from this project. Anticipated speeds are 1.5 mb/s at the High Plains locations, and 3 mb/s at the Southern Ute Cultural Center facility.

- Southern Ute Cultural Center
- High Plains Kersey
- High Plains LaSalle
- High Plains Keenesburg
- High Plains Lochbuie
- High Plains Mead
- High Plains Milliken

Also note that for library districts with multiple branches, we divided the service area population equally across the different branches.

### BTOP Public Computer Center and Sustainable Broadband Adoption Detailed Budget Template

Easy Grants ID: Applicant: Project Title:

5159 Colorado State Library Bridging Colorado's Great Digital Divide

| SF-424A Object Class Category General De  |   |              |              | Detail       |           |          |              |          |              |
|---|---|--------------|--------------|--------------|-----------|----------|--------------|----------|--------------|
| a. Personnel - List position, number of staff, annual salaries, % time spent on |   | Federal      | Matching     |              | # of      |          | % Time Spent |          |              |
| project   | Position  | Support      | Support      | Total        | Positions | Salary   | on Project   | Employed | Total        |
| Project Manager   | 1 FTE, employed for 2 years, full-time at a salary of \$72,000  | \$91,549     | \$23,651     | \$115,200    | 1         | \$57,600 | 100.00%      | 8        | \$115,200.00 |
| Trainer   | 3 FTEs, employed for 2 years, full-time at a salary of \$60,000 | \$228,872    | \$59,128     | \$288,000    | 3         | \$48,000 | 100.00%      | 8        | \$288,000.00 |
| Audit/Accounting  | 0.5 FTEs, employed for 2.5 years, at a salary of \$72,000       | \$57,218     | \$14,782     | \$72,000     | 0.5       | \$57,600 | 100.00%      | 10       | \$72,000.00  |
| CSL Oversight   | 0.2 FTEs, employed for 3 years, at a salary of \$90,000         | \$0          | \$45,395     | \$45,395     | 0.2       | \$75,659 | 100.00%      | 12       | \$45,395.42  |
|   |   |              |              | \$0.00       |           |          |              |          | \$0.00       |
|   |   |              |              | \$0.00       |           |          |              |          | \$0.00       |
| Subtotal  |   | \$377,639.24 | \$142,956.19 | \$520,595.42 |           |          |              |          |              |

| b. Fringe Benefits - Include salaries |  | Federal     | Matching    |              | # of      |          | % Time Spent | Quarters |             |             |
|---------------------------------------|--|-------------|-------------|--------------|-----------|----------|--------------|----------|-------------|-------------|
| and fringe rate.                      | Position   | Support     | Support     | Total        | Positions | Salary   | on Project   | Employed | Fringe Rate | Total       |
| Project Manager                       | 1 FTE, employeed for 2 years, full-time at a salary of \$72,000  | \$18,310    | \$4,730     | \$23,040     | 1         | \$57,600 | 100%         | 8.00     | 20%         | \$23,040.00 |
| Trainer                               | 3 FTEs, employeed for 2 years, full-time at a salary of \$60,000 | \$45,774    | \$11,826    | \$57,600     | 3         | \$48,000 | 100%         | 8.00     | 20%         | \$57,600.00 |
| Audit/Accounting                      | 0.5 FTEs, employeed for 2.5 years, at a salary of \$72,000       | \$11,444    | \$2,956     | \$14,400     | 1         | \$57,600 | 100%         | 10.00    | 20%         | \$14,400.00 |
| CSL Oversight                         | 0.2 FTEs, employeed for 3 years, at a salary of \$90,000         | \$0         | \$9,079     | \$9,079      | 0         | \$75,659 | 100%         | 12.00    | 20%         | \$9,079.08  |
| Subtota                               | 1  | \$75,527.85 | \$28,591.24 | \$104,119.08 |           |          |              |          |             |             |

| c. Travel - For significant costs, include<br>details such as number and purpose of |   | Federal     | Matching    |             |            |               |          |
|---|---|-------------|-------------|-------------|------------|---------------|----------|
| trips, destinations.  | Purpose of Trip   | Support     |             | Total       | # of Trips | Cost per Trip | Total    |
| Mileage (12 trips around state, 4,990 miles at .45 per round of state visits)       | Provide local on-site implementation support and training | \$21,414    |             | \$26,946    |            | \$2,246       |          |
| Hotel (12 trips around state, 22 nights each round trip at \$100 a night)           | Provide local on-site implementation support and training | \$20,980    | \$5,420     | \$26,400    | 264        | \$100         | \$26,400 |
| Per Diem (12 trips around state, 22 per roundtrip at \$44 a day)                    | Provide local on-site implementation support and training | \$9,231     | \$2,385     | \$11,616    | 264        | \$44          | \$11,616 |
|   |   |             |             | \$0.00      |            |               | \$0.00   |
| Subtotal  |   | \$51,625.00 | \$13,337.00 | \$64,962.00 |            |               |          |

|   |   | 1   |          |           | 1      | ı          | ı         |
|---|---|---|----------|-----------|--------|------------|-----------|
| d. Equipment Costs - List equipment with # of units and unit costs. Distinguish between equipment |   |   |          |           |        |            |           |
| intended for applicant use versus   |   | Federal   | Matching |           |        |            |           |
| equipment for the end user.   | Equipment Description   | Support   | Support  | Total     | #Units | Unit Cost  | Total     |
| Applicant Equipment   |   |   |          |           | l      |            |           |
| Service Contract  | 3 year Advanced Service Plan (24 hour phone support, ship-in repairs)   | \$127,787   | \$54,013 | \$181,800 | 1212   | \$150.00   | \$181,800 |
| Mobile Computer Center Carts  | Wheeled laptop cart, with network hardwire, WiFi 802.11b/g and power station  | \$96,571  | \$40,819 | \$137,390 | 55     | \$2,498.00 | \$137,390 |
| Copies of Security Software   | Symantec Protection Suite Small Business Edition or equivalent  | \$63,894  | \$27,006 | \$90,900  | 1212   | \$75.00    | \$90,900  |
| Copies of Office Suite Software   | Microsoft Office 2007 Standard Edition or equivalent  | \$85,191  | \$36,009 | \$121,200 | 1212   |            | \$121,200 |
| Network cabling and equipment   | Includes (wireless) routers, network cabling, and new / upgrade of network switch   | \$36,540  | \$15,445 | \$51,985  | 28     | \$1,856.61 | \$51,985  |
| Network Firewall  | Physical network firewall (e.g. Barracuda WebFilter 210)  | \$1,054   | \$446    | \$1,500   | 1      | \$1,500.00 | \$1,500   |
| Networking software   | Software to manage network  | \$351   | \$149    | \$500     | 1      | \$500.00   | \$500     |
| Server  | Dell Poweredge 710 Tower w/ Windows Server 2008 / 2 TB of disk space or equivalent  | \$5,693   | \$2,407  | \$8,100   | 2      | \$4,050.00 | \$8,100   |
| Power management tools (UPS and remote management)  | Includes Uninterruptable Power Supply, and Remote Power<br>Management Tool  | \$984   | \$416    | \$1,400   | 5      | \$280.00   | \$1,400   |
| Equipment enclosure   | Enclosure for networking equipment  | \$843   | \$357    | \$1,200   | 2      | \$600.00   | \$1,200   |
| Microfilm Scanner / Reader  | Canon microfilm scanner 500 or equivalent   | \$703   | \$297    | \$1,000   | 1      | \$1,000.00 | \$1,000   |
| PC Reservation Machine and Software   | PCC sign-in management  | \$4,217   | \$1,783  | \$6,000   | 3      | \$2,000.00 | \$6,000   |
| Security Locks/Cables   | Basic cable locks to secure laptops and laptop carts  | \$1,307   | \$553    | \$1,860   | 60     | \$31.00    | \$1,860   |
| Training AV Room Video Recording<br>Setup   | Panasonic Professional AG-HMC40 AVCHD Camcorder with 10.6MP<br>Still and 124 Optical Zoom (S3000): 5 AZDBE 162-990 Super Cardioid<br>Zoom Camcorder Microphones (\$500): Westcott Photo Basics 503<br>Three-Light Kit (\$500): Manfrotto Pro Video Kit w3182 Professional<br>Video Tripod Legs (Black), 516 Pro Video Fluid Head, 3282 Strap and<br>MBAG120P Padded Case (\$1000) | sional AG-HMC40 AVCHID Camcorder with 10 6MP al Zoom (\$3000); 5 AZDEN ECZ-990 Super Cardioid Microphones (\$500); Westcott Photo Basics 503 00); Marfrotto Pro Video Kit w/3182 Professional (Black), 516 Pro Video Fluid Head, 3282 Strap and |          | \$10,000  | 2      | \$5,000.00 | \$10,000  |
| Video projectors for training   | ViewSonic PJD5111 2500 Lumens Portable DLP Projector or equivalent  | \$23,055  | \$9,745  | \$32,800  | 64     | \$512.50   | \$32,800  |
| 50" LCD monitor for training room   | LG 55LH85 55-Inch 1080p 120Hz Wireless HDMI LCD HDTV or equivalent  | \$1,406   | \$594    | \$2,000   | 1      | \$2,000.00 | \$2,000   |
| Digital whiteboard for training room  | TS620 Interactive White Board and Stand for TS610 for training room   | \$4,214   | \$1,781  | \$5,995   | 2      | \$2,997.50 | \$5,995   |

| User Equipment   |  |  |   |  | l                          |                             | 1  |
|--|--|--|---|--|----------------------------|-----------------------------|--|
|  |  | ,  |   |  | l                          |                             |  |
| Desktop PCs  | Dell Studio One 19 Desktop or equivalent   | \$221,905  | \$93,795  | \$315,700  | 451                        |                             |  |
| Laptop PCs   | Dell Vostro 1720 Laptop Computer (Intel Core 2 Duo P8600<br>500GB/4GB) or equivalent   | \$437,766  | \$185,034   | \$622,800  | 692                        | \$900.00                    | \$622,800  |
| Tablet computers   | Panasonic Toughbook 18 Tablet PC or equivalent   | \$3,655  | \$1,545   | \$5,200  | 7                          |                             |  |
| ADA-Compliant Workstations   | Custom designed workstation with various hardware and software<br>adapations for disabled users  | \$197,056  | \$83,291  | \$280,347  | 69                         | \$4,063.00                  | \$280,347  |
| Network Grade Printers   | HP Laserjet P3005 or equivalent  | \$27,765   | \$11,735  | \$39,500   | 79                         |                             | \$39,500   |
| Scanners   | Epson WorkForce Pro GT-S50 or equivalent   | \$7,556  | \$3,194   | \$10,750   | 43                         |                             |  |
| Headphones   | Sennheiser Pc111 Over-The-Head Mono-Aural Headset or equivalent  | \$8,140  | \$3,440   | \$11,580.00  | 579                        | \$20.00                     | \$11,580.00  |
| Speakers   | Logitech R-10 Speakers or equivalent   | \$2,411  | \$1,019   | \$3,430  | 98                         |                             |  |
| Webcams  | Logitech QuickCam Orbit AF Auto Focus System or equivalent   | \$4,358  | \$1,842   | \$6,200  | 62                         |                             |  |
| Detachable Screen Magnifiers<br>1 3-section 4' x 12' horizontal sliding  | 1.5X Fresnel magnifier or equivalent     Duo Track 4'x8' Horizontal Sliding Magnetic Panels Markerboard or   | \$5,662<br>\$1,617   | \$2,393<br>\$683  | \$8,055<br>\$2,300   | 179<br>1                   |                             |  |
| whiteboard   | equivalent   | 1 1  |   |  |                            |                             |  |
| Chairs   | Includes adult and childrens chairs  | \$19,321   | \$8,166   | \$27,487   | 201                        |                             |  |
| Desks Table top lamp   | Sauder Computer Desk 408558 or equivalent  Daylight Art Lamp or equivalent   | \$26,908<br>\$422  | \$11,373<br>\$178   | \$38,281<br>\$600  | 127                        |                             | \$38,281<br>\$600  |
| Laptop workstation   | Includes laptop workstations, tables and cart for storage  | \$28,730   | \$176<br>\$12,144   | \$40.874   | 96                         |                             |  |
| Conference room table  | Includes laptop workstations, tables and cart for storage Iceberg Oval Bullnose Conference Room Table Top, 96" Wide, Mahogany or equivalent  | \$9,546  | \$4,035   | \$13,581   | 12                         |                             |  |
| 21 inch monitors for digital historical photo viewing and manipulation   | HP 2159M 21.5-Inch HD LCD Monitor or equivalent  | \$949  | \$401   | \$1,350  | 6                          | \$225.00                    | \$1,350  |
| Miscellaneous peripherals, digital camera  | Includes, spare batteries, privacy screen, USB drives, computer mice and digital camera with case  | \$1,216  | \$514   | \$1,730  | 45                         | \$38.44                     | \$1,730  |
| Subtotal   |  | \$1,465,823.65   | \$619,571.35  | \$0.00<br>\$2,085,395.00   |                            | 1                           | \$0.00   |
| Subtotal   |  | \$1,405,623.05   | \$619,571.35  | \$2,065,395.00   | ı                          |                             |  |
|  |  |  |   |  | l                          |                             |  |
| e. Supplies - List costs associated with   |  |  |   |  |                            |                             |  |
| materials/printing, curriculum,  |  | Federal  | Matching  |  | #Units (If                 | Unit Cost (If               |  |
| translations, and other supplies   | Description  | Support  | Support   | Total  | Applicable)                | Applicable)                 | Total  |
|  |  |  |   | \$0.00   |                            |                             | \$0.00   |
|  |  |  |   |  |                            |                             | \$0.00   |
|  |  |  |   | \$0.00   |                            |                             |  |
|  |  |  |   | \$0.00<br>\$0.00   |                            |                             | \$0.00   |
|  |  |  |   | \$0.00<br>\$0.00   |                            |                             |  |
| Subtotal   |  | \$0.00   | \$0.00  | \$0.00   |                            |                             | \$0.00   |
|  |  | \$0.00   | \$0.00  | \$0.00<br>\$0.00   |                            |                             | \$0.00   |
| Subtotal  f. Contractual - List contractors with purpose of contract, hourly rate or total   |  | \$0.00   | \$0.00  | \$0.00<br>\$0.00   | # Hours (If                | Hourly Rate (If             | \$0.00   |
| f. Contractual - List contractors with<br>purpose of contract, hourly rate or total  | Contractor   |  |   | \$0.00<br>\$0.00<br><b>\$0.00</b>  | <u> </u>                   | Hourly Rate (If Applicable) | \$0.00   |
| f. Contractual - List contractors with<br>purpose of contract, hourly rate or total<br>fixed rate.   | Contractor   | Federal<br>Support   | Matching<br>Support   | \$0.00<br>\$0.00<br>\$0.00   | # Hours (If<br>Applicable) | Applicable)                 | \$0.00<br>\$0.00   |
| f. Contractual - List contractors with<br>purpose of contract, hourly rate or total  | Contractor  Golf and the state of installation Support (estimated 5 hours of support @ \$100 per hour)   | Federal<br>Support   | Matching<br>Support<br>\$5,793  | \$0.00<br>\$0.00<br>\$0.00<br><b>Total</b><br>\$19,500   | # Hours (If                | Applicable)                 | \$0.00<br>\$0.00<br>Total Contract                                     |
| f. Contractual - List contractors with purpose of contract, hourly rate or total fixed rate.  Network installation support  Electrical upgrades  | Contractor  39 instances of installation Support (estimated 5 hours of support @ \$100 per hour) Miscellaneous electrical upgrades to sockets, wiring, etc.  | Federal<br>Support<br>\$13,707<br>\$46,173   | Matching<br>Support<br>\$5,793<br>\$19,517  | \$0.00<br>\$0.00<br>\$0.00<br><b>Total</b><br>\$19,500   | # Hours (If<br>Applicable) | Applicable)                 | \$0.00<br>\$0.00<br>Total Contract<br>\$19,500<br>\$65,690             |
| Contractual - List contractors with purpose of contract, hourly rate or total fixed rate.  Network installation support  Electrical upgrades  Equipment Installation Charge  | Contractor  39 instances of installation Support (estimated 5 hours of support @ \$100 per hour)  Miscellaneous electrical upgrades to sockets, wiring, etc.  4 instances of equipment installation at \$3500 each   | Federal<br>Support<br>\$13,707<br>\$46,173<br>\$9,841  | Matching<br>Support<br>\$5,793<br>\$19,517<br>\$4,159   | \$0.00<br>\$0.00<br>\$0.00<br>Total<br>\$19,500<br>\$65,690<br>\$14,000  | # Hours (If<br>Applicable) | Applicable)                 | \$0.00<br>\$0.00<br>Total Contract<br>\$19,500<br>\$65,690<br>\$14,000 |
| f. Contractual - List contractors with purpose of contract, hourly rate or total fixed rate.  Network installation support  Electrical upgrades  Equipment installation Charge internet installation Fee   | Contractor  [39] instances of installation Support (estimated 5 hours of support @ \$100 per hour)  Miscellaneous electrical upgrades to sockets, wiring, etc.  4 instances of equipment installation at \$3500 each  Single instance of internet set up   | Federal<br>Support<br>\$13,707<br>\$46,173<br>\$9,841<br>\$141                                       | Matching<br>Support<br>\$5,793<br>\$19,517<br>\$4,159<br>\$59   | \$0.00<br>\$0.00<br>\$0.00<br>Total<br>\$19,500<br>\$65,690<br>\$14,000<br>\$200                                     | # Hours (If<br>Applicable) | Applicable)                 | \$0.00<br>\$0.00<br>Total Contract<br>\$19,500<br>\$65,690             |
| Contractual - List contractors with purpose of contract, hourly rate or total fixed rate.  Network installation support  Electrical upgrades  Equipment Installation Charge  | Contractor  [39] instances of installation Support (estimated 5 hours of support @ \$100 per hour)  Miscellaneous electrical upgrades to sockets, wiring, etc.  4 instances of equipment installation at \$3500 each  Single instance of internet set up   | Federal<br>Support<br>\$13,707<br>\$46,173<br>\$9,841  | Matching<br>Support<br>\$5,793<br>\$19,517<br>\$4,159   | \$0.00<br>\$0.00<br>\$0.00<br>Total<br>\$19,500<br>\$65,690<br>\$14,000  | # Hours (If<br>Applicable) | Applicable)                 | \$0.00<br>\$0.00<br>Total Contract<br>\$19,500<br>\$65,690<br>\$14,000 |
| Contractual - List contractors with purpose of contract, hourly rate or total fixed rate.  Network installation support Electrical upgrades     Equipment installation Charge Internet Installation Fee     Subtotal  g. Construction - If applicable, list  | Contractor  [39] instances of installation Support (estimated 5 hours of support @ \$100 per hour)  Miscellaneous electrical upgrades to sockets, wiring, etc.  4 instances of equipment installation at \$3500 each  Single instance of internet set up   | Federal<br>Support<br>\$13,707<br>\$46,173<br>\$9,841<br>\$141                                       | Matching<br>Support<br>\$5,793<br>\$19,517<br>\$4,159<br>\$59   | \$0.00<br>\$0.00<br>\$0.00<br>Total<br>\$19,500<br>\$65,690<br>\$14,000<br>\$200                                     | # Hours (If<br>Applicable) | Applicable)                 | \$0.00<br>\$0.00<br>Total Contract<br>\$19,500<br>\$65,690<br>\$14,000 |
| f. Contractual - List contractors with purpose of contract, hourly rate or total fixed rate.  Network installation support  Electrical upgrades  Equipment Installation Charge Internet Installation Fee  Subtotal  g. Construction - If applicable, list construction costs  Construction: Multi Jurisdictional -   | Contractor  39 instances of installation Support (estimated 5 hours of support @ \$100 per hour) Miscellaneous electrical upgrades to sockets, wiring, etc. 4 instances of equipment installation at \$3500 each Single instance of internet set up  Description  Work would replace current old steps on the South entrance with a  | Federal<br>Support<br>\$13,707<br>\$46,173<br>\$9,841<br>\$141<br>\$69,861.21                        | Matching<br>Support<br>\$5,793<br>\$19,517<br>\$4,159<br>\$59<br>\$29,528.79  | \$0.00<br>\$0.00<br>\$0.00<br>Total<br>\$19,500<br>\$65,690<br>\$14,000<br>\$200<br>\$99,390.00                      | # Hours (If<br>Applicable) | Applicable)                 | \$0.00<br>\$0.00<br>Total Contract<br>\$19,500<br>\$65,690<br>\$14,000 |
| f. Contractual - List contractors with purpose of contract, hourly rate or total fixed rate.  Network installation support Electrical upgrades Equipment Installation Charge Internet Installation Fee Subtotal g. Construction - If applicable, list construction costs  Construction: Multi Jurisdictional -   | Contractor  39 instances of installation Support (estimated 5 hours of support @ \$100 per hour)  Miscellaneous electrical upgrades to sockets, wiring, etc.  4 instances of equipment installation at \$3500 each  Single instance of internet set up  Description  Work would replace current old steps on the South entrance with a handicapped accessible ramp in addition to installing automatic doors   | Federal<br>Support<br>\$13,707<br>\$46,173<br>\$9,841<br>\$141<br>\$69,861.21<br>Federal<br>Support  | Matching<br>Support<br>\$5,793<br>\$19,517<br>\$4,159<br>\$59<br>\$29,528.79<br>Matching<br>Support                       | \$0.00<br>\$0.00<br>\$0.00<br>Total<br>\$19,500<br>\$65,690<br>\$14,000<br>\$99,390.00                               | # Hours (If<br>Applicable) | Applicable)                 | \$0.00<br>\$0.00<br>Total Contract<br>\$19,500<br>\$65,690<br>\$14,000 |
| f. Contractual - List contractors with purpose of contract, hourly rate or total fixed rate.  Network installation support  Electrical upgrades Equipment Installation Charge Internet Installation Fee  Subtotal  g. Construction - If applicable, list construction construction Contraction Contrac | Contractor  39 instances of installation Support (estimated 5 hours of support @ \$100 per hour) Miscellaneous electrical upgrades to sockets, wiring, etc. 4 instances of equipment installation at \$3500 each Single instance of internet set up  Description  Work would replace current old steps on the South entrance with a  | Federal<br>Support<br>\$13,707<br>\$46,173<br>\$9,841<br>\$141<br>\$69,861.21<br>Federal<br>Support  | Matching<br>Support<br>\$5,793<br>\$19,517<br>\$4,159<br>\$59<br>\$29,528.79<br>Matching<br>Support                       | \$0.00<br>\$0.00<br>\$0.00<br>Total<br>\$19,500<br>\$65,690<br>\$14,000<br>\$99,390.00                               | # Hours (If<br>Applicable) | Applicable)                 | \$0.00<br>\$0.00<br>Total Contract<br>\$19,500<br>\$65,690<br>\$14,000 |
| f. Contractual - List contractors with purpose of contract, hourly rate or total fixed rate.  Network installation support  Electrical upgrades Equipment Installation Charge Internet Installation Charge Internet Installation Fee  Subtotal  9. Construction - If applicable, list construction costs  Construction whiti Jurisdictional - Ordway / Combined Community Library  Construction: Gunnison County Library  District - Ann Zugelder Library  | Contractor  39 instances of installation Support (estimated 5 hours of support @ \$100 per hour) Miscellaneous electrical upgrades to sockets, wiring, etc. 4 instances of equipment installation at \$3500 each Single instance of internet set up  Description  Work would replace current old steps on the South entrance with a handicapped accessible ramp in addition to installing automatic doors designed for handicapped access.  Work would re-model is main front desk to make it usable for the   | Federal Support \$13,707 \$46,173 \$9,841 \$141 \$69,861,21 Federal Support \$3,866 \$2,109          | Matching<br>Support:<br>\$5,793<br>\$19,517,<br>\$4,159<br>\$59<br>\$29,528.79<br>Matching<br>Support:<br>\$1,634         | \$0,00<br>\$0,00<br>\$0,00<br>\$0,00<br>\$1,000<br>\$19,500<br>\$44,000<br>\$200<br>\$99,390,00<br>Total<br>\$5,500  | # Hours (If<br>Applicable) | Applicable)                 | \$0.00<br>\$0.00<br>Total Contract<br>\$19,500<br>\$65,690<br>\$14,000 |
| f. Contractual - List contractors with purpose of contract, hourly rate or total fixed rate.  Network installation support Ellectrical upgrades Equipment Installation Charge Internet Installation Fee Subtotal  g. Construction - If applicable, list construction costs  Construction: Multi Jurisdictional - Ordway / Combined Community Library  Construction: Gunnison County Library  District - Ann Zugelder Library  Construction: Upper San Juan Library  Construction: Upper San Juan Library   | Contractor  39 instances of installation Support (estimated 5 hours of support @ \$100 per hour) Miscellaneous electrical upgrades to sockets, wiring, etc. 4 instances of equipment installation at \$3500 each Single instance of internet set up  Description  Work would replace current old steps on the South entrance with a handicapped accessible ramp in addition to installing automatic doors designed for hendicapped access Work would re-model its main front deak to make it usable for the wheelchair-borned and move shelving to create space for an ADA-compiliant computer workstation   | Federal<br>Support<br>\$13,707<br>\$46,173<br>\$9,841<br>\$141<br>\$69,861.21<br>Federal<br>Support  | Matching<br>Support<br>\$5,793<br>\$19,517<br>\$4,159<br>\$59<br>\$29,528.79<br>Matching<br>Support                       | \$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$1.00<br>\$19,500<br>\$65,690<br>\$14,000<br>\$200<br>\$99,390.00           | # Hours (If<br>Applicable) | Applicable)                 | \$0.00<br>\$0.00<br>Total Contract<br>\$19,500<br>\$65,690<br>\$14,000 |
| f. Contractual - List contractors with purpose of contract, hourly rate or total fixed rate.  Network installation support  Electrical upgrades  Equipment Installation Charge Internet Installation Fee  Subtotal  g. Construction - If applicable, list construction costs  Construction whiti Jurisdictional - Ordway / Combined Community Library  Construction: Gunnison County Library  District - Ann Zugelder Library  | Contractor  39 instances of installation Support (estimated 5 hours of support @ \$100 per hour) Miscellaneous electrical upgrades to sockets, wiring, etc. 4 instances of equipment installation at \$3500 each Single instance of internet set up  Description  Work would replace current old steps on the South entrance with a handicapped accessible ramp in addition to installing automatic doors designed for handicapped access work would remodel its main front desk to make it usable for the wheelchair-bound and move shelving to create space for an ADA-compliant computer workstation.  Work would install an automatic door opener for wheelchair accessibility   | Federal Support \$13,707 \$46,173 \$9,841 \$141 \$69,861,21 Federal Support \$3,866 \$2,109          | Matching<br>Support:<br>\$5,793<br>\$19,517,<br>\$4,159<br>\$59<br>\$29,528.79<br>Matching<br>Support:<br>\$1,634         | \$0,00<br>\$0,00<br>\$0,00<br>\$0,00<br>\$1,000<br>\$19,500<br>\$44,000<br>\$200<br>\$99,390,00<br>Total<br>\$5,500  | # Hours (If<br>Applicable) | Applicable)                 | \$0.00<br>\$0.00<br>Total Contract<br>\$19,500<br>\$65,690<br>\$14,000 |
| f. Contractual - List contractors with purpose of contract, hourly rate or total fixed rate.  Network installation support  Electrical upgrades Equipment Installation Charge Internet Installation Fee  Subtotal  g. Construction - If applicable, list construction costs  Construction: Multi Jurisdictional - Ordway / Combined Community Library  Construction: Gunnison County Library District - Ann Zugelder Library  Construction: Upper San Juan Library  Construction: Wyber San Juan Library  Construction: Users on Memorial  Library - Construction: Deriver Public Library -  | Contractor  39 instances of installation Support (estimated 5 hours of support @ \$100 per hour) Miscellaneous electrical upgrades to sockets, wiring, etc. 4 instances of equipment installation at \$3500 each Single instance of internet set up  Description  Work would replace current old steps on the South entrance with a handicapped accessible ramp in addition to installing automatic doors designed for manadapped access  Work would re-model its main front desk to make it usable for the wheelchair-bound and move shelving to create space for an ADA-compliant computer workstation  Work would install an automatic door opener for wheelchair accessibility at the main entrance to the library Work would restall an automatic door opener for wheelchair accessibility at the main entrance to the library Work would remove shelves and furniture to clear space for expanded  | Federal Support \$13,707 \$46,173 \$9,841 \$141 \$69,861,21 Federal Support \$3,866 \$2,109          | Matching<br>Support:<br>\$5,793<br>\$19,517,<br>\$4,159<br>\$59<br>\$29,528.79<br>Matching<br>Support:<br>\$1,634         | \$0,00<br>\$0,00<br>\$0,00<br>\$0,00<br>\$1,000<br>\$19,500<br>\$44,000<br>\$200<br>\$99,390,00<br>Total<br>\$5,500  | # Hours (If<br>Applicable) | Applicable)                 | \$0.00<br>\$0.00<br>Total Contract<br>\$19,500<br>\$65,690<br>\$14,000 |
| f. Contractual - List contractors with purpose of contract, hourly rate or total fixed rate.  Network installation support  Electrical upgrades  Electrical upgrades  Equipment Installation Charge Internet Installation Fee  Subtotal  g. Construction - If applicable, list construction costs  Construction: Multi Jurisdictional - Ordway / Combined Community Library  District - Ann Zugelder Library  Construction: Upper San Juan Library  District - Ruby M. Sisson Juan Library  District - Ruby M. Sisson Juan Library  Valdez-Perry Branch  Construction: Derver Public Library - Valdez-Perry Branch  Construction: Holyoke / Heginbotham  | Contractor  39 instances of installation Support (estimated 5 hours of support @ \$100 per hour) Miscellaneous electrical upgrades to sockets, wiring, etc. 4 instances of equipment installation at \$3500 each Single instance of internet set up  Description  Work would replace current old steps on the South entrance with a handicapped accesses.  Work would re-model is main front desk to make it usable for the wheelchair-hound and move shelving to create space for an ADA-compliant computer workstation  Work would install an automatic door opener for wheelchair accessibility at the miscellane instance to the library Work would install an automatic door opener for wheelchair accessibility at the miscellane instance to the library Work would install an automatic door opener for wheelchair accessibility at the miscellane instance to the library Work would install an automatic door opener for wheelchair accessibility at the miscellane instance to the library Work would install a handicapped accessible ramp for the main entrance | Federal Support \$13,707 \$46,173 \$9,841 \$141 \$93,861.21 Federal Support \$3,866 \$2,109 \$703    | Matching<br>Support:<br>\$5,793<br>\$19,517<br>\$4,159<br>\$59<br>\$29,528.79<br>Matching<br>Support:<br>\$1,634<br>\$891 | \$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$1.00<br>\$19,500<br>\$41,000<br>\$200<br>\$99,390.00<br>\$5,500<br>\$3,000 | # Hours (If<br>Applicable) | Applicable)                 | \$0.00<br>\$0.00<br>Total Contract<br>\$19,500<br>\$65,690<br>\$14,000 |
| f. Contractual - List contractors with purpose of contract, hourly rate or total fixed rate.  Network installation support  Electrical upgrades  Equipment installation Charge Internet Installation Fee  Subtotal  g. Construction - If applicable, list construction costs  Construction: Multi Jurisdictional - Ordway / Combined Community Library  Construction: Multi Jurisdictional - Ordway / Combined Community Library  Construction: Upper San Juan Library  District - Ann Zugelder Library  Construction: Upper San Juan Library  District - Fauly  Construction: Disson Memorial  Library - Validez-Perry Branch   | Contractor  39 instances of installation Support (estimated 5 hours of support @ \$100 per hour) Miscellaneous electrical upgrades to sockets, wiring, etc. 4 instances of equipment installation at \$3500 each Single instance of internet set up  Description  Work would replace current old steps on the South entrance with a handicapped accessable ramp in addition to installing automatic doors designed for handicapped access Work would re-model its main front desk to make it usable for the wheelchair-band and move shelving to create space for an ADA-compliant computer workstation  Work would install an automatic door opener for wheelchair accessibility at the main entrance to the library Work would remove shelves and furniture to clear space for expanded public computing center space. Work would install a handicapped accessible ramp for the main entrance to the building  | Federal Support \$13,707 \$46,173 \$9,841 \$141 \$59,861.2 \$141 \$59,861.2 \$141 \$59,861.2 \$1,406 | Matching Support   \$5,793   \$19,517   \$4,159   \$59,528.79   Matching Support   \$1,634   \$891   \$297   \$594        | \$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$1.00<br>\$19,500<br>\$14,000<br>\$20,00<br>\$33,000<br>\$1,000<br>\$1,000  | # Hours (If<br>Applicable) | Applicable)                 | \$0.00<br>\$0.00<br>Total Contract<br>\$19,500<br>\$65,690<br>\$14,000 |

| h. Other - List costs associated with |   |              |              |              |             |               |           |
|---------------------------------------|---|--------------|--------------|--------------|-------------|---------------|-----------|
| grant subrecipients as well as other  |   |              |              |              |             |               |           |
| costs not listed above such as rent,  |   |              |              |              |             |               |           |
| technology (website hosting, internet |   |              |              |              |             |               |           |
| connection), advertising (TV, radio,  |   | Federal      | Matching     |              | #Units (If  | Unit Cost (If |           |
| online), etc.                         | Description   | Support      | Support      | Total        | Applicable) | Applicable)   | Total     |
|                                       |   |              |              |              |             |               |           |
| Outcomes Measurement                  | Cost for post-card survey and postage                                     | \$21,854     | \$5,646      | \$27,500     |             |               | \$27,500  |
| Marketing (Professional Services):    | Conceptual campaign development   | \$23,841     | \$6,159      | \$30,000     |             |               | \$30,000  |
|                                       | Development of campaign collateral including media kits, local materials, | \$39,735     | \$10,265     | \$50,000     |             |               | \$50,000  |
| Marketing (Professional Services):    | print advertising, and radio or television spots                          |              |              |              |             |               |           |
|                                       | Placement costs for advertising in local markets such as newspapers       | \$39,735     | \$10,265     | \$50,000     |             |               | \$50,000  |
| Marketing (Ad Placement):             | and radio stations  |              |              |              |             |               |           |
| Budget for libs to enhance Spanish    | Posters and signs in Spanish to improve navigation for Spanish-speaking   | \$19,867     | \$5,133      | \$25,000     |             |               | \$25,000  |
| language-signage                      | users   |              |              |              |             |               |           |
| Training and program support from     | Costs to conduct training including trainer time, materials and travel    | \$0          | \$9,900      | \$9,900      |             |               | \$9,900   |
| UC/Denver NNoLoM                      | expenses.   |              |              |              |             |               |           |
| Survey data collection provided by    |   | \$0          | \$10,000     | \$10,000     |             |               | \$10,000  |
| CLRS College in Colorado              | Resources from LRS team to collect and analyze survey data.               |              |              |              |             |               |           |
| ·                                     | CSL staff time, materials and travel expenses to conduct on-site training | \$0          | \$40,252     | \$40,252     | 1           | 1             | \$40,252  |
| Training to library staff             | at PCCs.  |              |              |              | ĺ           | 1             |           |
| PDC Expenses                          | Pre-application expenses paid by Gates Foundation                         | \$0          | \$113,776    | \$113,776    |             |               | \$113,776 |
| Subtota                               |   | \$145,031.90 | \$211,396.10 | \$356,428.00 |             |               |           |

| i. Total Direct Charges (sum of a-h) | \$2,194,998.00 | \$1,049,391.51 | \$3,244,389.51 |
|--------------------------------------|----------------|----------------|----------------|
|                                      |                |                |                |
|                                      |                |                |                |
| j. Indirect Charges                  | \$80,528       | \$20,804       | \$101,331.85   |
|                                      |                |                |                |
|                                      |                |                |                |
| Total Eligible Project Costs         | \$2,275,525.95 | \$1,070,195.41 | \$3,345,721.36 |
| Match Percentage                     | 32.0%          |                |                |

#### **Explanation of Indirect Charges**

Applied as a % rate of total personnel, contractual and programmatic costs. Year 1 rate: 11.20%, Year 2 rate: 12.00%, Year 3 rate: 13.00%. Year 1 rate was based on CSL rate calculated from appropriate Federal OMB circular, while Year 2 and Year 3 are estimates provided by the CSL finance department.

#### Additional Budget Notes

CSL management reviewed each request to ensure appropriateness versus library size, staffing level and need. Large

#### **ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

# PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
- Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- 3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- 5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
- 6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation

- Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
- 7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- 8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

- 9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
- 10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- 11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

- Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- 13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
- 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
- 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- 17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- 18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL | TITLE                                   |
|---|---|
|   | Assistant Commissioner, State Librarian |
| APPLICANT ORGANIZATION                      | DATE SUBMITTED                          |
| Colorado State Library                      | March 3, 2010                           |

### **ASSURANCES - CONSTRUCTION PROGRAMS**

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**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
- Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- 3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property aquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
- Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
- 5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
- Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

- 8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
- Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- 10. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

- 11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- 12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- 13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
- 14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- 15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the

- National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
- 16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- 17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
- 18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- 19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL | TITLE                                   |                |  |  |
|---|---|----------------|--|--|
|   | Assistant Commissioner, State Librarian |                |  |  |
| APPLICANT ORGANIZATION                      |   | DATE SUBMITTED |  |  |
| Colorado State Library                      |   | March 3, 2010  |  |  |

### **Notes on Historical Financial Statements**

The items provided represent operating and project revenues derived from the Colorado State Library's annual appropriations bill, which covers all state agency operations.

State agencies including the Department of Education as a whole are audited annually.

CDE does not produce its own financial statements. CDE's financial information is part of the statewide financial report which is also derived from the annual appropriations bill.

\* Appropriations represent specific line items in the annual state appropriations bill designated for specific purposes. Remaining budget items are provided directly to the Department of Education, which applies them to maintaining staff positions.

### **State Budget**

|   | FY10            | FY09            | FY08            | FY07            |
|---|-----------------|-----------------|-----------------|-----------------|
| Position Costs                                | \$ 793,114.00   | \$ 792,513.00   | \$ 802,270.00   | \$ 753,581.00   |
| Operating                                     | \$ 72,297.00    | \$ 48,593.00    | \$ 49,722.00    | \$ 79,255.00    |
| Travel  | \$ 4,200.00     | \$ 3,945.00     | \$ 4,039.00     | \$ 3,824.00     |
| CTBL<br>Appropriation*                        | \$ 70,660.00    | \$ 70,660.00    | \$ 61,023.00    | \$ 61,023.00    |
| Colorado Virtual<br>Library<br>Appropriation* | \$ 347,634.00   | \$ 347,634.00   | \$ 347,550.00   | \$ 347,550.00   |
| Total   | \$ 1,287,905.00 | \$ 1,263,345.00 | \$ 1,264,604.00 | \$ 1,245,233.00 |
| Total w/o<br>Appropriations                   | \$ 869,611.00   | \$ 845,051.00   | \$ 856,031.00   | \$ 836,660.00   |

### **Revenue FY07**

| Federal revenue                         | Amount    |
|---|-----------|
| Library Services & Technology Act Funds | 2,642,220 |
| TOTAL FEDERAL REVENUE                   | 2,642,220 |
|   |           |
| State and other revenue                 | Amount    |
| State Revenue                           |           |
| StLA operation                          | 943,430   |
| State aid to libraries                  | 1,347,554 |
| Other State revenue                     | 217,952   |
| TOTAL STATE REVENUE                     | 2,508,936 |
|   |           |
| Other Revenue                           | 212,877   |
| TOTAL REVENUE                           | 5,364,033 |

### **Expenditures FY07**

| Operating Expenditures                     | Federal             | State     | Other   | Total     |
|--|---------------------|-----------|---------|-----------|
| Salaries                                   | 1,231,549           | 609,279   | 110,189 | 1,951,017 |
| Benefits                                   | 216,838             | 105,711   | 21,654  | 344,203   |
| TOTAL STAFF                                | 1,448,387           | 714,990   | 131,843 | 2,295,220 |
| Collection expenditures                    | 21,612              | 0         | 0       | 21,612    |
| Other expenditures                         | 156,401             | 228,440   | 81,034  | 465,875   |
| TOTAL OPERATING                            | 1,626,400           | 943,430   | 212,877 | 2,782,707 |
| Assistance to libraries and l              | ibrary cooperatives |           |         |           |
| Individual public libraries                | 105,550             |           |         | 105,550   |
| Library cooperatives                       | 125,200             | 1,000,000 |         | 1,125,200 |
| Other individual libraries                 | 115,989             |           |         | 115,989   |
| Single agency providing statewide services | 459,984             | 347,554   |         | 807,538   |
| Other assistance                           | 56,275              |           |         | 56,275    |
| TOTAL ASSISTANCE                           | 862,998             | 1,347,554 |         | 2,210,552 |
| Other expenditures for StLA                | <b>A</b>            |           |         |           |
| Capital Outlay                             | 47,134              | 17,952    |         | 65,086    |
| Other Expenditures                         | 105,688             | 200,000   |         | 305,688   |
| TOTAL EXPENDITURES                         | 2,642,220           | 2,508,936 | 212,877 | 5,364,033 |

### **Revenue FY08**

| Federal revenue                         | Amount    |
|---|-----------|
| Library Services & Technology Act Funds | 2,650,213 |
| TOTAL FEDERAL REVENUE                   | 2,650,213 |
|   |           |
| State and other revenue                 | Amount    |
| State Revenue                           |           |
| StLA operation                          | 884,847   |
| State aid to libraries                  | 1,362,053 |
| Other State revenue                     | 200,000   |
| TOTAL STATE REVENUE                     | 2,446,900 |
|   |           |
| Other Revenue                           | 203,984   |
| TOTAL REVENUE                           | 5,301,097 |

### **Expenditures FY08**

| Operating Expenditures                     | Federal              | State     | Other   | Total     |
|--|----------------------|-----------|---------|-----------|
| Salaries                                   | 1,131,007            | 636,439   | 62,484  | 1,829,930 |
| Benefits                                   | 241,052              | 131,427   | 14,559  | 387,038   |
| TOTAL STAFF                                | 1,372,059            | 767,866   | 77,043  | 2,216,968 |
| Collection expenditures                    | 20,727               | 0         | 0       | 20,727    |
| Other expenditures                         | 186,771              | 115,955   | 126,941 | 429,667   |
| TOTAL OPERATING                            | 1,579,557            | 883,821   | 203,984 | 2,667,362 |
| Assistance to libraries and                | library cooperatives |           |         |           |
| Individual public libraries                | 158,362              |           |         | 158,362   |
| Library cooperatives                       | 155,000              | 1,000,000 |         | 1,155,000 |
| Other individual libraries                 | 55,718               |           |         | 55,718    |
| Single agency providing statewide services | 622,597              | 362,053   |         | 984,650   |
| Other assistance                           | 50,075               |           |         | 50,075    |
| TOTAL ASSISTANCE                           | 1,041,752            | 1,362,053 |         | 2,403,805 |
| Other expenditures for StL                 | 4                    |           |         |           |
| Capital Outlay                             | 28,904               | 1,026     |         | 29,930    |
| Other Expenditures                         |                      | 200,000   |         | 200,000   |
| TOTAL EXPENDITURES                         | 2,650,213            | 2,446,900 | 203,984 | 5,301,097 |

### Revenue FY09

| Federal revenue                         | Amount    |
|---|-----------|
| Library Services & Technology Act Funds | 2,612,765 |
| TOTAL FEDERAL REVENUE                   | 2,612,765 |
|   |           |
| State and other revenue                 | Amount    |
| State Revenue                           |           |
| StLA operation                          | 985,341   |
| State aid to libraries                  | 2,351,551 |
| Other State revenue                     | 550,000   |
| TOTAL STATE REVENUE                     | 3,886,892 |
|   |           |
| Other Revenue                           | 197,956   |
| TOTAL REVENUE                           | 6,697,613 |

### **Expenditures FY09**

| Operating Expenditures                     | Federal              | State     | Other   | Total     |
|--|----------------------|-----------|---------|-----------|
| Salaries                                   | 1,256,188            | 713,557   | 80,471  | 2,050,216 |
| Benefits                                   | 297,346              | 137,334   | 19,048  | 453,728   |
| TOTAL STAFF                                | 1,553,534            | 850,891   | 99,519  | 2,503,944 |
| Collection expenditures                    | 25,062               | 0         | 0       | 25,062    |
| Other expenditures                         | 144,987              | 124,189   | 98,437  | 367,613   |
| TOTAL OPERATING                            | 1,723,583            | 975,080   | 197,956 | 2,896,619 |
| Assistance to libraries and l              | library cooperatives |           |         |           |
| Individual public libraries                | 144,162              |           |         | 144,162   |
| Library cooperatives                       |                      | 2,000,000 |         | 2,000,000 |
| Other individual libraries                 | 69,921               |           |         | 69,921    |
| Single agency providing statewide services | 580,044              | 351,551   |         | 931,595   |
| Other assistance                           | 43,586               |           |         | 43,586    |
| TOTAL ASSISTANCE                           | 837,713              | 2,351,551 |         | 3,189,264 |
| Other expenditures for StL                 | 4                    |           |         |           |
| Capital Outlay                             | 51,469               | 10,261    |         | 61,730    |
| Other Expenditures                         |                      | 550,000   |         | 550,000   |
| TOTAL EXPENDITURES                         | 2,612,765            | 3,886,892 | 197,958 | 6,697,613 |

| ITEM DESCRIPTION         | MANUFACTURER              | MODEL NUMBER        | STATE ID |
|--------------------------|---------------------------|---------------------|----------|
| -                        | •                         | •                   |          |
| SERVER                   | DELL COMPUTER             | DELL POWEREDGE 6400 | DAA-1045 |
| SERVER                   | DELL COMPUTER             | POWEREDGE 2500      | DAA-1073 |
| TAPE DRIVE               | DELL COMPUTER             | POWERVAULT 122T     | DAA-1087 |
| TAPE DRIVE               | DELL COMPUTER             | POWERVAULT 122T     | DAA-1088 |
| DUAL CORE XEON PROCESSOR | DELL MARKETING LP         | Xeon 5150 PE 2900   | DAA-1105 |
| DUAL CORE XEON PROCESSOR | DELL MARKETING LP         | Xeon 5150 PE 2900   | DAA-1106 |
|                          |                           |                     |          |
|                          |                           |                     |          |
| MILLENNIUM HARDWARE      | INNOVATIVE INTERFACES INC | MILLENNIUM HARDWARE | DAA-1091 |
| MILLENNIUM SOFTWARE      | INNOVATIVE INTERFACES INC | MILLENNIUM SOFTWARE | DAA-1091 |
| MILLENNIUM SOFTWARE      | INNOVATIVE INTERFACES INC | MILLENNIUM SOFTWARE | DAA-1091 |

BUILDING - CTBL

TOTAL ASSETS AND BUILDING

|        | DATE OF  | PU | RCHASE       | LTD          |      | CURRENT YEAR  | CURRENT YEAR     |
|--------|----------|----|--------------|--------------|------|---------------|------------------|
| ROOM   | PURCHASE | PR | <u>ICE</u>   | DEPRECIATION |      | TO DEPRECIATE | \$ TO DEPRECIATE |
|        |          |    |              |              |      |               |                  |
| AURORA | Nov-00   | \$ | 15,305.00    | 15,305       |      |               |                  |
| AURORA | Jun-02   | \$ | 9,058.00     | 9,058        |      |               |                  |
| CTBL   | Apr-05   | \$ | 10,274.00    | 5,137        |      | 1             | 3,425            |
| CTBL   | Apr-05   | \$ | 10,274.00    | 5,137        |      | 1             | 3,425            |
| AURORA | May-07   | \$ | 8,700.40     | 0            |      | 0.5           | 1,450.07         |
| AURORA | Jun-07   | \$ | 9,251.60     | 0            |      | 0.5           | 1,541.93         |
|        |          | \$ | 62,863.00    | \$ 34,636.93 | \$ - | \$ 3.00       | \$ 9,841.33      |
|        |          |    |              |              |      |               |                  |
| CTBL   | Aug-05   | \$ | 11,100.00    | 1110         |      | 1             | 3,700.00         |
| CTBL   | Aug-05   | \$ | 39,038.00    | 3903.8       |      | 1             | 13,012.67        |
| CTBL   | Feb-06   | \$ | 46,792.00    | 4679.2       |      | 1             | 15,597.33        |
|        |          | \$ | 96,930.00    | \$ 9,693.00  | \$ - | \$ 3.00       | \$ 32,310.00     |
|        |          |    | 918,238.00   | 517,552.00   |      |               | 33,390.00        |
|        |          |    | 1,078,031.00 | 561,881.93   | 0.0  | 0             | 75,541.33        |

| TOTAL ACCUMULATED | BALANCE   |
|-------------------|-----------|
| DEPRECIATION      | 6/30/2007 |

| 15,305 |       |
|--------|-------|
| 9,058  |       |
| 8,561  | 1,713 |
| 8,562  | 1,712 |
| 1,450  | 7,250 |
| 1,542  | 7,710 |

### \$ 44,478.27 \$ 18,384.73

| 4,810        | 6,290           |
|--------------|-----------------|
| 16,916       | 22,122          |
| 20,277       | 26,515          |
| \$ 42,003.00 | \$<br>54,927.00 |

550,942.00 367,296.00

637,423.27 440,607.73

### **BTOP Public Computer Center Detail Template**

Please complete the Public Computer Center Details worksheet. Add rows as necessa accomodate all of the Public Computer Centers that will benefit from this project. All should be given a type from the specified list. A Community Anchor Institution is conside serving institution if it is a post-secondary educational institution with enrollment of minority exceeding 50% of its total enrollment. Note that the calculated totals in bold will be need complete the PCC Capacity page of the application.

The data provided via this template will be subject to automated processing. Applic therefore required to provide this upload as an Excel file, and not to convert it to a I upload. Additionally, applicants should not modify the format of this file (e.g. by ad removing worksheets).

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#### **BTOP Public Computer Centers Detail Template**

Title: Bridging Colorado's Great Digital Divide
Easy Grants ID: 5159

|  |                                       | -  |                       |       |                |                                      |                                       |
|--|---------------------------------------|--|-----------------------|-------|----------------|--------------------------------------|---------------------------------------|
| Center Name  | Organization                          | Address Line 1                           | City                  | State | Zip            | Facility Type                        | Minority Serving<br>Institution Type  |
| Alexandria (See the constant of the Constant o |                                       | 422 5                                    |                       | 50    | 2424           |                                      | N/A                                   |
| Alamosa / Southern Peaks Public Librar<br>Burlington Public Library - Burlington P   |                                       | 423 Fourth St<br>321 14th St             | Alamosa               | со    | 81101<br>80807 | Library<br>Library                   | N/A                                   |
| Canon City Public Library - Canon City F   | · · · · · · · · · · · · · · · · · · · | 516 Macon Ave                            | Burlington Canon City | со    | 81212          | Library                              | N/A                                   |
| City of La Junta - Woodruff Memorial L   | ·                                     | 522 Colorado Ave                         | LaJunta               | со    | 81050          | Library                              | N/A                                   |
| Conejos County Library District - Anton  |                                       | 112 Main Street Northeast                |                       | со    | 81140          | ,                                    | N/A                                   |
|  |                                       |  | Antonito              |       |                | Library                              |                                       |
| Conejos County Library District - LaJara   |                                       | 17703 Hwy 285                            | LaJara                | CO    | 81140          | Library                              | N/A                                   |
| Cortez Public Library - Cortez Public Lib  |                                       | 202 N. Park                              | Cortez                | CO    | 81321          | Library                              | N/A                                   |
| Costilla County Libraries - Blanca Fort C  |                                       | 17591 E. Highway 160                     | Blanca                | CO    | 81123          | Library                              | N/A                                   |
| Costilla County Libraries - Costilla Coun  |                                       | 418 Gasper Street                        | San Luis              | CO    | 81152          | Library                              | N/A                                   |
| Delta County Public Library District - Ce  |                                       | 180 SW 6th Street                        | Cedaredge             | CO    | 81413          | Library                              | N/A                                   |
| Delta County Public Library District - Cr  |                                       | 545 Highway 92                           | Crawford              | со    | 81415          | Library                              | N/A                                   |
| Delta County Public Library District - De  |                                       | 149 East Main                            | Hotchkiss             | со    | 81419          | Other Community Support Organization | N/A                                   |
| Delta County Public Library District - De  | elta Public Library                   | 211 West 6th Street                      | Delta                 | со    | 81416          | Library                              | N/A                                   |
| Delta County Public Library District - Ho  |                                       | 149 E. Main Street                       | Hotchkiss             | со    | 81419          | Library                              | N/A                                   |
| Delta County Public Library District - Pa  | onia Public Library                   | 140 Grand Avenue                         | Paonia                | со    | 81428          | Library                              | N/A                                   |
| Denver Public Library - Athmar Park Br   | anch                                  | 1055 S. Tejon St. at W. Mississippi Ave. | Denver                | со    | 80223          | Library                              | N/A                                   |
| Denver Public Library - Blair-Caldwell A   | frican American Research Library      | 2401 Welton Street                       | Denver                | со    | 80205          | Library                              | N/A                                   |
| Denver Public Library - Byers Branch   |                                       | 675 Santa Fe Dr. at W. 7th Ave.          | Denver                | со    | 80204          | Library                              | N/A                                   |
| Denver Public Library - Central Library  |                                       | 10 W. Fourteenth Ave. Pkwy.              | Denver                | со    | 80204          | Library                              | N/A                                   |
| Denver Public Library - Ford-Warren Br   | ranch                                 | 2825 High St. at E. 28th Ave.            | Denver                | со    | 80205          | Library                              | N/A                                   |
| Denver Public Library - Valdez-Perry Br  | anch                                  | 4690 Vine St. at 47th Ave.               | Denver                | со    | 80216          | Library                              | N/A                                   |
| Denver Public Library - Woodbury Bran  | nch                                   | 3265 Federal Blvd at W. 33rd Ave.        | Denver                | со    | 80211          | Library                              | N/A                                   |
| Dolores County Public Library - Childre  | n's & Rico Branch Libaries            | 470 Main St.                             | Dove Creek            | со    | 81324          | School / Public Library - Combined   | N/A                                   |
| Dolores Library District - Main Library  |                                       | 1002 Railroad Avenue                     | Dolores               | со    | 81323          | Library                              | N/A                                   |
| East Morgan County   |                                       | 500 Clayton St.                          | Brush                 | со    | 80723          | Library                              | N/A                                   |
| Elbert County Library District - Simla Br  | anch Library                          | 504 Washington St.                       | Simla                 | со    | 80835          | Library                              | N/A                                   |
| Fleming Community Library  |                                       | 506 Fremont Ave.                         | Fleming               | со    | 80728          | School / Public Library - Combined   | N/A                                   |
| Fort Morgan Public Library - Fort Morg   | an Public Library                     | 414 Main Street                          | Fort Morgan           | со    | 80701          | Library                              | N/A                                   |
| Fowler Public Library  | ,                                     | 400 Sixth St                             | Fowler                | со    | 81039          | Library                              | N/A                                   |
| Gunnison County Library District - Ann   | Zugelder Library                      | 307 N. Wisconsin                         | Gunnison              | со    | 81230          | Library                              | N/A                                   |
| Haxtun Public Library  | Edgerder Elordry                      | 141 South Colorado Ave                   | Haxtun                | co    | 80731          | Library                              | N/A                                   |
| High Plains Library District - Kersey Pub  | olic Computer Center                  | 332 3rd Street                           | Kersey                | со    | 80644          | Other Community Support Organization | N/A                                   |
| High Plains Library District - LaSalle Cor   |                                       | 128 N. 2nd Street                        | LaSalle               | co    | 80645          | Other Community Support Organization | N/A                                   |
| High Plains Library District - Lincoln Par   | *                                     | 919 7th Street Suite 100                 | Greeley               | со    | 80631          | Library                              | N/A                                   |
| High Plains Library District - Northern F  |                                       | 216 2nd Street                           | Ault                  | со    | 80610          | Library                              | N/A                                   |
| High Plains Library District - Northern F  |                                       | 140 South Main Street                    | Keenesburg            | со    | 80643          | Other Community Support Organization | N/A<br>N/A                            |
| High Plains Library District - Town of Lo  |                                       | 501 Willow Drive                         | Lochbuie              | со    | 80601          | Other Community Support Organization | N/A                                   |
| ,  |                                       |  |                       | co    | 80542          |                                      | N/A<br>N/A                            |
| High Plains Library District - Town of M   |                                       | 441 3rd Street                           | Mead<br>Milliken      |       | 80542<br>80542 | Other Community Support Organization | N/A<br>N/A                            |
| High Plains Library District - Town of M   | illikeri computer center              | 1109 Broad Street                        |                       | CO    |                | Other Community Support Organization | · · · · · · · · · · · · · · · · · · · |
| Holyoke / Heginbotham Library  |                                       | 539 S Baxter St                          | Holyoke               | CO    | 80734          | Library                              | N/A                                   |
| Jackson County Public Library  |                                       | 412 Fourth Street                        | Waldon                | CO    | 80480          | Library                              | N/A                                   |
| John C. Fremont Library District - Flore   | nce Place                             | 120 Church Ave                           | Florence              | СО    | 81226          | Library                              | N/A                                   |
| Kiowa County Public Library District   |                                       | 1305 Goff St                             | Eads                  | CO    | 81036          | Library                              | N/A                                   |
| Lamar Public Library   |                                       | 104 E Parmenter                          | Lamar                 | со    | 81052          | Library                              | N/A                                   |
| Las Animas-Bent County Library   |                                       | 306 5th St                               | Las Animas            | со    | 81054          | Library                              | N/A                                   |

|   |   |  |  |   |   | •   | Broadband  |  | rs Open to the   |  | irs Open to the   |  | ber of Persons  |   |  |
|---|---|--|--|---|---|---|--|--|--|--|---|--|---|---|--|
|   | 1   |  | Broadband  | Workstations  |   | Connection  | Speed (MBps)   | Pu   | blic   | Pu   | blic  | Ser  | ved   | Weekend Number  | of Persons Served  |
| Center Name                               | Estimated #<br>of Total<br>Persons in<br>facility's<br>Service Area | Number<br>of<br>Broadban<br>d Stations<br>Available<br>(CURREN<br>T) | Number of<br>Broadband<br>Stations to be<br>Replaced<br>(PROPOSED) | Number of<br>Broadband<br>Stations to<br>be Added<br>(PROPOSED) | Number of<br>Broadband<br>Workstations<br>Available<br>(PROPOSED) | Facility<br>Broadband<br>Connection<br>Speed<br>(CURRENT<br>MBps) | Facility<br>Broadband<br>Connection<br>Speed<br>(PROPOSED<br>MBps) | Average<br>Hours Open to<br>Public Per 120<br>hour Business<br>Week<br>(CURRENT) | Average Hours Open to Public Per 120-hour Business Week (PROPOSED) | Average Hours<br>Open to Public<br>Per 48-hour<br>Weekend<br>(CURRENT) | Average Hours<br>Open to Public<br>Per 48-hour<br>Weekend<br>(PROPOSED) | Proposed #<br>persons served<br>per 120-hour<br>business week<br>(CURRENT) | Proposed #<br>persons served<br>per 120-hour<br>business week<br>(PROPOSED) | Proposed #<br>persons served<br>per 48-hour<br>weekend<br>(CURRENT) | Proposed #<br>persons served<br>per 48-hour<br>weekend<br>(PROPOSED) |
| Alamosa / Southern Peaks Public Libra     | 14100   | 28   | 5  | 2   | 30  | 7.0   | 20.0   | 52   | 52   | 12   | 12  | 600  | 700   | 175   | 225  |
| Burlington Public Library - Burlington F  | 4264  | 6  | 0  | 14  | 20  | 1.5   | 1.5  | 40   | 40   | 0  | 0   | 200  | 300   | 0   | 0  |
| Canon City Public Library - Canon City I  | 29188   | 21   | 0  | 26  | 47  | 7.0   | 7.0  | 43   | 43   | 7  | 7   | 450  | 690   | 60  | 100  |
| City of La Junta - Woodruff Memorial L    | 10858   | 17   | 12   | 16  | 33  | 10.0  | 10.0   | 48   | 48   | 8  | 8   | 573  | 773   | 104   | 154  |
| Conejos County Library District - Antor   |   | 4  | 0  | 15  | 19  | 3.0   | 3.0  | 20   | 20   | 20   | 20  | 30   | 120   | 15  | 65   |
| Conejos County Library District - LaJara  |   | 6  | 4  | 10  | 16  | 3.0   | 3.0  | 52   | 52   | 7  | 7   | 75   | 150   | 15  | 45   |
| Cortez Public Library - Cortez Public Lib | 13655   | 28   | 10   | 1   | 29  | 17.0  | 17.0   | 47   | 47   | 6  | 6   | 380  | 430   | 84  | 94   |
| Costilla County Libraries - Blanca Fort ( | 1751  | 5  | 5  | 4   | 9   | 3.0   | 3.0  | 34   | 34   | 4  | 4   | 90   | 140   | 8   | 13   |
| Costilla County Libraries - Costilla Cour | 1751  | 5  | 5  | 4   | 9   | 3.0   | 3.0  | 35   | 35   | 0  | 0   | 90   | 140   | 8   | 8  |
| Delta County Public Library District - Co | 10567   | 12   | 0  | 14  | 26  | 5.0   | 5.0  | 32   | 32   | 5  | 5   | 161  | 301   | 25  | 30   |
| Delta County Public Library District - Co |   | 8  | 3  | 5   | 13  | 5.0   | 5.0  | 28   | 28   | 4  | 4   | 112  | 212   | 16  | 19   |
| Delta County Public Library District - D  | 10567   | 27   | 12   | 9   | 36  | 5.0   | 5.0  | 37   | 37   | 0  | 0   | 84   | 384   | 0   | 0  |
| Delta County Public Library District - D  | 10567   | 20   | 1  | 19  | 39  | 5.0   | 5.0  | 43   | 43   | 6  | 6   | 398  | 648   | 48  | 58   |
| Delta County Public Library District - H  | 3824  | 9  | 0  | 13  | 22  | 5.0   | 5.0  | 39   | 39   | 0  | 0   | 169  | 319   | 0   | 0  |
| Delta County Public Library District - Pa | 3582  | 12   | 0  | 15  | 27  | 5.0   | 5.0  | 41   | 41   | 4  | 4   | 196  | 336   | 19  | 23   |
| Denver Public Library - Athmar Park Br    |   | 12   | 8  | 0   | 12  | 100.0   | 100.0  | 32   | 32   | 0  | 0   | 613  | 805   | 0   | 0  |
| Denver Public Library - Blair-Caldwell A  | 87358   | 25   | 25   | 25  | 50  | 100.0   | 100.0  | 24   | 24   | 8  | 8   | 890  | 1240  | 222   | 322  |
| Denver Public Library - Byers Branch      | 87358   | 7  | 7  | 20  | 27  | 100.0   | 100.0  | 32   | 32   | 8  | 8   | 365  | 615   | 73  | 118  |
| Denver Public Library - Central Library   | 87358   | 124  | 78   | 43  | 167   | 100.0   | 100.0  | 44   | 44   | 12   | 12  | 4494   | 7554  | 1797  | 2697   |
| Denver Public Library - Ford-Warren B     | 87358   | 16   | 16   | 7   | 23  | 100.0   | 100.0  | 24   | 24   | 8  | 8   | 455  | 605   | 114   | 164  |
| Denver Public Library - Valdez-Perry Bi   | 87358   | 12   | 4  | 0   | 12  | 100.0   | 100.0  | 32   | 32   | 0  | 0   | 523  | 651   | 0   | 0  |
| Denver Public Library - Woodbury Brai     | 87358   | 12   | 12   | 19  | 31  | 100.0   | 100.0  | 40   | 40   | 8  | 8   | 712  | 987   | 142   | 217  |
| Dolores County Public Library - Childre   | 2014  | 9  | 6  | 8   | 17  | 7.0   | 7.0  | 38   | 38   | 0  | 0   | 200  | 260   | 0   | 0  |
| Dolores Library District - Main Library   | 3754  | 12   | 5  | 4   | 16  | 1.5   | 1.5  | 44   | 44   | 6  | 6   | 251  | 267   | 29  | 39   |
| East Morgan County                        | 8072  | 5  | 1  | 8   | 13  | 1.5   | 1.5  | 51   | 51   | 7  | 7   | 177  | 327   | 20  | 40   |
| Elbert County Library District - Simla B  | 23296   | 5  | 0  | 13  | 18  | 1.5   | 1.5  | 50   | 50   | 5  | 5   | 47   | 97  | 8   | 23   |
| Fleming Community Library                 | 996   | 11   | 0  | 21  | 32  | 1.0   | 1.0  | 40   | 40   | 0  | 0   | 90   | 378   | 0   | 0  |
| Fort Morgan Public Library - Fort Morg    | 15312   | 10   | 10   | 11  | 21  | 2.5   | 2.5  | 64   | 64   | 9  | 9   | 330  | 630   | 66  | 126  |
| Fowler Public Library                     | 2006  | 5  | 1  | 16  | 21  | 1.5   | 1.5  | 26   | 26   | 0  | 0   | 40   | 100   | 0   | 0  |
| Gunnison County Library District - Ann    | 15259   | 9  | 5  | 6   | 15  | 7.0   | 7.0  | 49   | 49   | 6  | 6   | 250  | 325   | 40  | 60   |
| Haxtun Public Library                     | 1608  | 2  | 2  | 4   | 6   | 1.5   | 1.5  | 22   | 22   | 0  | 0   | 15   | 27  | 0   | 0  |
| High Plains Library District - Kersey Pul | 29652   | 6  | 6  | 6   | 12  | 0.0   | 1.5  | 36   | 36   | 0  | 0   | 50   | 130   | 0   | 20   |
| High Plains Library District - LaSalle Co | 29652   | 0  | 0  | 4   | 4   | 0.0   | 1.5  | 40   | 40   | 10   | 10  | 0  | 150   | 0   | 15   |
| High Plains Library District - Lincoln Pa | 29652   | 29   | 0  | 12  | 41  | 6.0   | 6.0  | 51   | 51   | 11   | 11  | 1800   | 2100  | 400   | 500  |
| High Plains Library District - Northern I | 29652   | 6  | 6  | 5   | 11  | 7.0   | 7.0  | 50   | 50   | 3  | 3   | 59   | 94  | 15  | 25   |
| High Plains Library District - Town of K  | 29652   | 0  | 0  | 3   | 3   | 0.0   | 1.5  | 40   | 40   | 8  | 8   | 0  | 40  | 0   | 10   |
| High Plains Library District - Town of Lo | 29652   | 0  | 0  | 5   | 5   | 0.0   | 1.5  | 40   | 40   | 10   | 10  | 0  | 40  | 0   | 10   |
| High Plains Library District - Town of M  | 29652   | 0  | 0  | 3   | 3   | 0.0   | 1.5  | 40   | 40   | 8  | 8   | 0  | 40  | 0   | 10   |
| High Plains Library District - Town of N  | 29652   | 0  | 0  | 9   | 9   | 0.0   | 1.5  | 40   | 40   | 10   | 10  | 0  | 150   | 0   | 20   |
| Holyoke / Heginbotham Library             | 2990  | 3  | 0  | 11  | 14  | 0.5   | 0.5  | 27   | 27   | 4  | 4   | 50   | 125   | 5   | 20   |
| Jackson County Public Library             | 1421  | 4  | 0  | 5   | 9   | 4.0   | 4.0  | 33   | 33   | 0  | 0   | 71   | 93  | 5   | 5  |
| John C. Fremont Library District - Flore  | 9253  | 8  | 5  | 10  | 18  | 7.0   | 7.0  | 43   | 43   | 4  | 4   | 450  | 700   | 30  | 70   |
| Kiowa County Public Library District      | 1128  | 5  | 1  | 0   | 5   | 100.0   | 100.0  | 35   | 35   | 0  | 0   | 23   | 23  | 0   | 0  |
| Lamar Public Library                      | 12503   | 26   | 4  | 9   | 35  | 6.0   | 6.0  | 48   | 48   | 7  | 7   | 314  | 414   | 44  | 69   |
| Las Animas-Bent County Library            | 4905  | 10   | 9  | 0   | 10  | 0.0   | 0.0  | 36   | 36   | 4  | 4   | 100  | 125   | 20  | 25   |

| Center Name                               | Organization               | Address Line 1                    | City                              | State                           | Zip             | Facility Type                         | Minority Serving<br>Institution Type |
|---|----------------------------|-----------------------------------|-----------------------------------|---------------------------------|-----------------|---------------------------------------|--------------------------------------|
| Limon Memorial Library                    |                            | 205 E. Ave                        | Limon                             | со                              | 80828           | Library                               | N/A                                  |
| Mancos Library District - Mancos Publi    | c Library                  | 211 West First Street             | Mancos                            | Mancos CO 81328 Library         |                 |                                       | N/A                                  |
| Mesa County Library District - Central L  | ibrary                     | 530 Grand Ave                     | Grand Junction                    | со                              | 81501           | Library                               | N/A                                  |
| Montrose Regional Library District - Na   | turita Community Library   | 107 W 1st Street                  | Naturita                          | со                              | 81422           | Library                               | N/A                                  |
| Montrose Regional Library District - To   | wn of Olathe               | 320 S 2nd St                      | Olathe                            | со                              | 81425           | Other Community Support Organization  | N/A                                  |
| Ordway / Combined Community Librar        | у                          | 1007 Main St                      | Ordway                            | со                              | 81063           | School / Public Library - Combined    | N/A                                  |
| Nucla Public Library - Nucla Public Libra | ary                        | 544 Main St                       | Nucla                             | со                              | 81424           | Library                               | N/A                                  |
| Pikes Peak Library District - Cheyenne I  | Mountain Branch Library    | 1785 South 8th Street             | Colorado Springs                  | со                              | 80905           | Library                               | N/A                                  |
| Pikes Peak Library District - Penrose Lib | orary                      | 20 N. Cascade Ave.                | Colorado Springs CO 80903 Library |                                 |                 | N/A                                   |                                      |
| Pikes Peak Library District - Sand Creek  | Branch Library             | 1821 South Academy Boulevard      | Colorado Springs                  | со                              | ) 80916 Library |                                       | N/A                                  |
| Poudre River Public Library District - Ha | armony Library             | 4616 South Shields                | Fort Collins                      | со                              | 80526           | Library                               | N/A                                  |
| Poudre River Public Library District - M  | ain Library                | 201 Peterson Street               | Fort Collins                      | со                              | 80524           | Library                               | N/A                                  |
| Pueblo City County Library District - Ba  | rkman Branch               | 1300 Jerry Murphy Rd.             | Pueblo                            | со                              | 81001           | Library                               | N/A                                  |
| Pueblo City-County Library District - Ra  | wlings Public Library      | 100 E. Abriendo Ave.              | Pueblo                            | со                              | 81004           | Library                               | N/A                                  |
| Rangeview Library District - Brighton B   | ranch                      | 5754 S 8th St.                    | Brighton                          | со                              | 80601           | Library                               | N/A                                  |
| Rangeview Library District - Commerce     | City Branch                | 7185 Monaco St.                   | Commerce City                     | со                              | 80022           | Library                               | N/A                                  |
| Red Feather Lakes Community Library       |                            | 71 Firehouse Lane                 | Red Feather Lakes                 | со                              | 80545           | Library                               | N/A                                  |
| Rio Grande Library District - Carnegie L  | ibrary South Fork Branch   | 120 Jefferson ST                  | Monte Vista                       | со                              | 81144           | Library                               | N/A                                  |
| Rio Grande Library District - Del Norte   | Public Library             | 790 Grand Ave                     | Del Norte                         | со                              | 81132           | Library                               | N/A                                  |
| Rocky Ford Public Library                 | ocky Ford Public Library   |                                   | Rocky Ford                        | со                              | 81067           | Library                               | N/A                                  |
| Silverton Public Library                  |                            | 1111 Reese St                     | Silverton                         | со                              | 81433           | Library                               | N/A                                  |
| Southern Teller County Library District   | - Victor Public Library    | 124 So 3rd Street                 | Victor                            | со                              | 80860           | School / Public Library - Combined    | N/A                                  |
| Southern Ute Tribe - Southen Ute Cultu    | ural Center & Museum       | 14826 Highway 172 N               | Ignacio                           | со                              | 81137           | er Community Support Organization (Ti | N/A                                  |
| Spanish Peaks Library District - Spanish  | Peaks Library              | 323 North Main St                 | Walsenburg                        | со                              | 81089           | Library                               | N/A                                  |
| Sterling Public Library                   |                            | 420 N. 4th St.                    | Sterling                          | со                              | 80751           | Library                               | N/A                                  |
| Stratton Public Library                   |                            | 331 New York Ave.                 | Stratton                          | СО                              | 80836           | Library                               | Library                              |
| Swink School / Public Library             |                            | 610 Colombia Ave                  | Swink                             | со                              | 81077           | School / Public Library - Combined    | N/A                                  |
| Trinidad Carnegie Public Library          |                            | 292 N. Animas St                  | Trinidad                          | со                              | 81082           | Library                               | N/A                                  |
| Upper San Juan Library District - Ruby I  | M. Sisson Memorial Library | 811 San Juan Street, P.O. Box 849 | Pagosa Springs                    | Pagosa Springs CO 81147 Library |                 | Library                               | N/A                                  |
| Ute Mountain Tribal Library               |                            | 450 Sunset Blvd.                  | Towaoc                            | со                              | 81334           | Library (Tribal)                      | N/A                                  |
| Wray Public Library                       |                            | 621 Blake St                      | Wray                              | со                              | 80758           | Library                               | N/A                                  |

Totals:

|   |   |  |  |   | Facility Broadband  |   | Weekday Hours Open to the  |   | Weekend Hours Open to the  |  | Weekday Number of Persons   |  |   |   |  |
|---|---|--|--|---|---|---|--|---|--|--|---|--|---|---|--|
|   |   | Broadband Workstations   |  | Connection Speed (MBps)   |   | Public  |  | Public  |  | Served   |   | Weekend Number of Persons Served   |   |   |  |
| Center Name                               | Estimated #<br>of Total<br>Persons in<br>facility's<br>Service Area | Number<br>of<br>Broadban<br>d Stations<br>Available<br>(CURREN<br>T) | Number of<br>Broadband<br>Stations to be<br>Replaced<br>(PROPOSED) | Number of<br>Broadband<br>Stations to<br>be Added<br>(PROPOSED) | Number of<br>Broadband<br>Workstations<br>Available<br>(PROPOSED) | Facility<br>Broadband<br>Connection<br>Speed<br>(CURRENT<br>MBps) | Facility<br>Broadband<br>Connection<br>Speed<br>(PROPOSED<br>MBps) | Average<br>Hours Open to<br>Public Per 120-<br>hour Business<br>Week<br>(CURRENT) | Average<br>Hours Open<br>to Public Per<br>120-hour<br>Business<br>Week<br>(PROPOSED) | Average Hours<br>Open to Public<br>Per 48-hour<br>Weekend<br>(CURRENT) | Average Hours<br>Open to Public<br>Per 48-hour<br>Weekend<br>(PROPOSED) | Proposed #<br>persons served<br>per 120-hour<br>business week<br>(CURRENT) | Proposed #<br>persons served<br>per 120-hour<br>business week<br>(PROPOSED) | Proposed #<br>persons served<br>per 48-hour<br>weekend<br>(CURRENT) | Proposed #<br>persons served<br>per 48-hour<br>weekend<br>(PROPOSED) |
| Limon Memorial Library                    | 3649  | 13   | 9  | 3   | 16  | 8.0   | 8.0  | 44  | 44   | 4  | 4   | 200  | 250   | 40  | 90   |
| Mancos Library District - Mancos Publi    | 3456  | 15   | 1  | 12  | 27  | 7.0   | 7.0  | 43  | 43   | 5  | 5   | 408  | 473   | 50  | 65   |
| Mesa County Library District - Central L  | 144440  | 53   | 12   | 14  | 67  | 7.0   | 7.0  | 53  | 53   | 12   | 12  | 1964   | 2759  | 461   | 641  |
| Montrose Regional Library District - Na   | 832   | 7  | 0  | 13  | 20  | 3.0   | 3.0  | 42  | 42   | 5  | 5   | 150  | 250   | 20  | 35   |
| Montrose Regional Library District - To   | 4406  | 33   | 6  | 0   | 33  | 7.0   | 7.0  | 58  | 58   | 11   | 11  | 1508   | 1568  | 288   | 298  |
| Ordway / Combined Community Librar        | 6099  | 11   | 0  | 26  | 37  | 6.0   | 6.0  | 32  | 32   | 4  | 4   | 200  | 300   | 25  | 45   |
| Nucla Public Library - Nucla Public Libr  | 1245  | 5  | 3  | 1   | 6   | 3.0   | 3.0  | 20  | 20   | 4  | 4   | 20   | 32  | 10  | 17   |
| Pikes Peak Library District - Cheyenne    | 182354  | 15   | 12   | 0   | 15  | 80.0  | 80.0   | 52  | 52   | 8  | 8   | 709  | 917   | 146   | 178  |
| Pikes Peak Library District - Penrose Lit | 182354  | 43   | 26   | 16  | 59  | 80.0  | 80.0   | 52  | 52   | 12   | 12  | 1526   | 3034  | 426   | 666  |
| Pikes Peak Library District - Sand Creek  | 182354  | 37   | 0  | 12  | 49  | 80.0  | 80.0   | 52  | 52   | 12   | 12  | 1572   | 1972  | 479   | 579  |
| Poudre River Public Library District - H  | 88488   | 40   | 0  | 1   | 41  | 30.0  | 30.0   | 55  | 55   | 11   | 11  | 718  | 718   | 216   | 216  |
| Poudre River Public Library District - M  | 88488   | 30   | 0  | 21  | 51  | 30.0  | 30.0   | 54  | 54   | 11   | 11  | 718  | 968   | 216   | 291  |
| Pueblo City County Library District - Ba  | 78695   | 11   | 0  | 14  | 25  | 20.0  | 20.0   | 57  | 57   | 9  | 9   | 700  | 1400  | 150   | 300  |
| Pueblo City-County Library District - Ra  | 78695   | 60   | 0  | 33  | 93  | 20.0  | 20.0   | 57  | 57   | 13   | 13  | 4500   | 6500  | 1300  | 1900   |
| Rangeview Library District - Brighton B   | 163806  | 42   | 0  | 26  | 68  | 10.0  | 10.0   | 52  | 52   | 8  | 8   | 6405   | 9905  | 1280  | 2280   |
| Rangeview Library District - Commerce     | 163806  | 14   | 0  | 13  | 27  | 10.0  | 10.0   | 52  | 52   | 8  | 8   | 3090   | 4590  | 600   | 1000   |
| Red Feather Lakes Community Library       | 1705  | 7  | 5  | 11  | 18  | 1.5   | 1.5  | 30  | 30   | 6  | 6   | 134  | 214   | 28  | 53   |
| Rio Grande Library District - Carnegie L  | 6304  | 22   | 12   | 18  | 40  | 3.0   | 3.0  | 90  | 90   | 24   | 24  | 249  | 289   | 75  | 103  |
| Rio Grande Library District - Del Norte   | 6304  | 4  | 0  | 5   | 9   | 1.0   | 1.0  | 32  | 32   | 0  | 0   | 45   | 85  | 0   | 0  |
| Rocky Ford Public Library                 | 4026  | 18   | 4  | 5   | 23  | 1.0   | 1.0  | 40  | 40   | 4  | 4   | 297  | 357   | 37  | 52   |
| Silverton Public Library                  | 544   | 9  | 3  | 5   | 14  | 20.0  | 20.0   | 34  | 34   | 7  | 7   | 150  | 200   | 50  | 60   |
| Southern Teller County Library District   | 4346  | 23   | 0  | 19  | 42  | 4.1   | 4.1  | 76  | 76   | 0  | 0   | 416  | 616   | 0   | 0  |
| Southern Ute Tribe - Southen Ute Cult     | 4832  | 0  | 0  | 23  | 23  | 0.0   | 3.0  | 80  | 80   | 30   | 30  | 0  | 200   | 0   | 50   |
| Spanish Peaks Library District - Spanish  | 6498  | 12   | 5  | 22  | 34  | 1.5   | 1.5  | 42  | 42   | 4  | 4   | 160  | 410   | 60  | 160  |
| Sterling Public Library                   | 13553   | 19   | 5  | 4   | 23  | 5.0   | 5.0  | 56  | 56   | 12   | 12  | 325  | 365   | 80  | 95   |
| Stratton Public Library                   | 647   | 6  | 2  | 0   | 6   | 6.3   | 6.3  | 20  | 20   | 4  | 4   | 34   | 44  | 12  | 14   |
| Swink School / Public Library             | 1215  | 8  | 8  | 5   | 13  | 15.0  | 15.0   | 45  | 45   | 0  | 0   | 65   | 80  | 0   | 0  |
| Trinidad Carnegie Public Library          | 16085   | 12   | 2  | 15  | 27  | 1.5   | 1.5  | 48  | 48   | 7  | 7   | 124  | 224   | 24  | 44   |
| Upper San Juan Library District - Ruby    | 11942   | 14   | 5  | 0   | 14  | 1.5   | 1.5  | 48  | 48   | 6  | 6   | 442  | 542   | 46  | 76   |
| Ute Mountain Tribal Library               | 1401  | 16   | 16   | 6   | 22  | 100.0   | 100.0  | 49  | 49   | 0  | 0   | 125  | 150   | 0   | 0  |
| Wray Public Library                       | 3628  | 4  | 0  | 11  | 15  | 3.0   | 3.0  | 37  | 37   | 4  | 4   | 70   | 140   | 10  | 25   |
| Totals:                                   | 2533974   | 1184   | 404  | 808   | 1992  | 19.8  | 20.1   | 42.9  | 42.9   | 6.4  | 6.4   | 43001  | 64287   | 9736  | 14772  |

### **BUDGET INFORMATION - Non-Construction Programs**

|   |         | SECTION A - BUDGET SU |                      |             |       |  |  |
|---|---------|-----------------------|----------------------|-------------|-------|--|--|
| Grant Program Catalog of Federal Function Domestic Assistance |         | d Unobligated Funds   |                      | get         |       |  |  |
| or Activity Number  | Federal | Non-Federal           | Federal              | Non-Federal | Total |  |  |
| (a) (b)   | (c)     | (d)                   | (e)                  | (f)         | (g)   |  |  |
| 1.  | \$      | \$                    | \$                   | \$          | \$    |  |  |
| 2.  |         |                       |                      |             |       |  |  |
| 3.  |         |                       |                      |             |       |  |  |
| 4.  |         |                       |                      |             |       |  |  |
| 5. Totals   | \$      | \$                    | \$                   | \$          | \$    |  |  |
|   | SE      | ECTION B - BUDGET CAT | EGORIES              |             |       |  |  |
| 6. Object Class Categories                                    |         |                       | FUNCTION OR ACTIVITY |             |       |  |  |
|   | (1)     | (2)                   |                      |             | (5)   |  |  |
| a. Personnel  | \$      | \$                    | \$                   | \$          | \$    |  |  |
| b. Fringe Benefits  |         |                       |                      |             |       |  |  |
| c. Travel   |         |                       |                      |             |       |  |  |
| d. Equipment  |         |                       |                      |             |       |  |  |
| e. Supplies   |         |                       |                      |             |       |  |  |
| f. Contractual  |         |                       |                      |             |       |  |  |
| g. Construction   |         |                       |                      |             |       |  |  |
| h. Other  |         |                       |                      |             |       |  |  |
| i. Total Direct Charges (sum of 6a-6h)                        |         |                       |                      |             |       |  |  |
| j. Indirect Charges   |         |                       |                      |             |       |  |  |
| k. TOTALS (sum of 6i and 6j)                                  | \$      | \$                    | \$                   | \$          | \$    |  |  |
|   |         |                       |                      |             |       |  |  |
| 7. Program Income   | \$      | \$                    | \$                   | \$          | \$    |  |  |

|                                       | SECTION                        | C - NON-FE | DERAL RE     | SOURCES         |                   |             |  |
|---------------------------------------|--------------------------------|------------|--------------|-----------------|-------------------|-------------|--|
| (a) Grant Program                     |                                | (b) App    | olicant      | (c) State       | (d) Other Sources | (e) TOTALS  |  |
| 8.                                    |                                | \$         |              | \$              | \$                | \$          |  |
| 9.                                    |                                |            |              |                 |                   |             |  |
| 10.                                   |                                |            |              |                 |                   |             |  |
| 11.                                   |                                |            |              |                 |                   |             |  |
| 12. TOTAL (sum of lines 8-11)         |                                | \$         |              | \$              | \$                | \$          |  |
|                                       | SECTION                        | D - FOREC  | ASTED CAS    | SH NEEDS        |                   |             |  |
|                                       | Total for 1st Year             | 1st Qı     | uarter       | 2nd Quarter     | 3rd Quarter       | 4th Quarter |  |
| 13. Federal                           | \$                             | \$         |              | \$              | \$                | \$          |  |
| 14. Non-Federal                       |                                |            |              |                 |                   |             |  |
| 15. TOTAL (sum of lines 13 and 14) \$ |                                | \$         |              | \$              | \$                | \$          |  |
| SECTION E - BUE                       | GET ESTIMATES OF               | FEDERAL F  | UNDS NEE     | DED FOR BALANCE | OF THE PROJECT    |             |  |
| (a) Grant Program                     | FUTURE FUNDING PERIODS (Years) |            |              |                 |                   |             |  |
|                                       | (b) First                      |            | (c) Second   | (d) Third       | (e) Fourth        |             |  |
| 16.                                   |                                | \$         |              | \$              | \$                | \$          |  |
| 17.                                   |                                |            |              |                 |                   |             |  |
| 18.                                   |                                |            |              |                 |                   |             |  |
| 19.                                   |                                |            |              |                 |                   |             |  |
| 20. TOTAL (sum of lines 16-19)        | \$                             |            | \$           | \$              | \$                |             |  |
|                                       | SECTION F                      | - OTHER BI | UDGET INF    | FORMATION       |                   |             |  |
| 21. Direct Charges:                   |                                |            | 22. Indirect | Charges:        |                   |             |  |
| 23. Remarks:                          |                                |            |              |                 |                   |             |  |

#### **INSTRUCTIONS FOR THE SF-424A**

Public reporting burden for this collection of information is estimated to average 180 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0044), Washington, DC 20503.

# PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

#### **General Instructions**

This form is designed so that application can be made for funds from one or more grant programs. In preparing the budget, adhere to any existing Federal grantor agency guidelines which prescribe how and whether budgeted amounts should be separately shown for different functions or activities within the program. For some programs, grantor agencies may require budgets to be separately shown by function or activity. For other programs, grantor agencies may require a breakdown by function or activity. Sections A, B, C, and D should include budget estimates for the whole project except when applying for assistance which requires Federal authorization in annual or other funding period increments. In the latter case, Sections A, B, C, and D should provide the budget for the first budget period (usually a year) and Section E should present the need for Federal assistance in the subsequent budget periods. All applications should contain a breakdown by the object class categories shown in Lines a-k of Section B.

#### Section A. Budget Summary Lines 1-4 Columns (a) and (b)

For applications pertaining to a *single* Federal grant program (Federal Domestic Assistance Catalog number) and *not requiring* a functional or activity breakdown, enter on Line 1 under Column (a) the Catalog program title and the Catalog number in Column (b).

For applications pertaining to a *single* program *requiring* budget amounts by multiple functions or activities, enter the name of each activity or function on each line in Column (a), and enter the Catalog number in Column (b). For applications pertaining to multiple programs where none of the programs require a breakdown by function or activity, enter the Catalog program title on each line in *Column* (a) and the respective Catalog number on each line in Column (b).

For applications pertaining to *multiple* programs where one or more programs *require* a breakdown by function or activity, prepare a separate sheet for each program requiring the breakdown. Additional sheets should be used when one form does not provide adequate space for all breakdown of data required. However, when more than one sheet is used, the first page should provide the summary totals by programs.

#### Lines 1-4, Columns (c) through (g)

For new applications, leave Column (c) and (d) blank. For each line entry in Columns (a) and (b), enter in Columns (e), (f), and (g) the appropriate amounts of funds needed to support the project for the first funding period (usually a year).

For continuing grant program applications, submit these forms before the end of each funding period as required by the grantor agency. Enter in Columns (c) and (d) the estimated amounts of funds which will remain unobligated at the end of the grant funding period only if the Federal grantor agency instructions provide for this. Otherwise, leave these columns blank. Enter in columns (e) and (f) the amounts of funds needed for the upcoming period. The amount(s) in Column (g) should be the sum of amounts in Columns (e) and (f).

For supplemental grants and changes to existing grants, do not use Columns (c) and (d). Enter in Column (e) the amount of the increase or decrease of Federal funds and enter in Column (f) the amount of the increase or decrease of non-Federal funds. In Column (g) enter the new total budgeted amount (Federal and non-Federal) which includes the total previous authorized budgeted amounts plus or minus, as appropriate, the amounts shown in Columns (e) and (f). The amount(s) in Column (g) should not equal the sum of amounts in Columns (e) and (f).

Line 5 - Show the totals for all columns used.

#### **Section B Budget Categories**

In the column headings (1) through (4), enter the titles of the same programs, functions, and activities shown on Lines 1-4, Column (a), Section A. When additional sheets are prepared for Section A, provide similar column headings on each sheet. For each program, function or activity, fill in the total requirements for funds (both Federal and non-Federal) by object class categories.

Line 6a-i - Show the totals of Lines 6a to 6h in each column.

Line 6j - Show the amount of indirect cost.

Line 6k - Enter the total of amounts on Lines 6i and 6j. For all applications for new grants and continuation grants the total amount in column (5), Line 6k, should be the same as the total amount shown in Section A, Column (g), Line 5. For supplemental grants and changes to grants, the total amount of the increase or decrease as shown in Columns (1)-(4), Line 6k should be the same as the sum of the amounts in Section A, Columns (e) and (f) on Line 5.

**Line 7** - Enter the estimated amount of income, if any, expected to be generated from this project. Do not add or subtract this amount from the total project amount, Show under the program

#### **INSTRUCTIONS FOR THE SF-424A** (continued)

narrative statement the nature and source of income. The estimated amount of program income may be considered by the Federal grantor agency in determining the total amount of the grant.

#### Section C. Non-Federal Resources

**Lines 8-11** Enter amounts of non-Federal resources that will be used on the grant. If in-kind contributions are included, provide a brief explanation on a separate sheet.

**Column (a)** - Enter the program titles identical to Column (a), Section A. A breakdown by function or activity is not necessary.

**Column (b)** - Enter the contribution to be made by the applicant.

**Column (c)** - Enter the amount of the State's cash and in-kind contribution if the applicant is not a State or State agency. Applicants which are a State or State agencies should leave this column blank.

**Column (d)** - Enter the amount of cash and in-kind contributions to be made from all other sources.

Column (e) - Enter totals of Columns (b), (c), and (d).

Line 12 - Enter the total for each of Columns (b)-(e). The amount in Column (e) should be equal to the amount on Line 5, Column (f), Section A.

#### Section D. Forecasted Cash Needs

**Line 13** - Enter the amount of cash needed by quarter from the grantor agency during the first year.

**Line 14** - Enter the amount of cash from all other sources needed by quarter during the first year.

Line 15 - Enter the totals of amounts on Lines 13 and 14.

## Section E. Budget Estimates of Federal Funds Needed for Balance of the Project

Lines 16-19 - Enter in Column (a) the same grant program titles shown in Column (a), Section A. A breakdown by function or activity is not necessary. For new applications and continuation grant applications, enter in the proper columns amounts of Federal funds which will be needed to complete the program or project over the succeeding funding periods (usually in years). This section need not be completed for revisions (amendments, changes, or supplements) to funds for the current year of existing grants.

If more than four lines are needed to list the program titles, submit additional schedules as necessary.

**Line 20** - Enter the total for each of the Columns (b)-(e). When additional schedules are prepared for this Section, annotate accordingly and show the overall totals on this line.

#### Section F. Other Budget Information

**Line 21** - Use this space to explain amounts for individual direct object class cost categories that may appear to be out of the ordinary or to explain the details as required by the Federal grantor agency.

**Line 22** - Enter the type of indirect rate (provisional, predetermined, final or fixed) that will be in effect during the funding period, the estimated amount of the base to which the rate is applied, and the total indirect expense.

**Line 23** - Provide any other explanations or comments deemed necessary.

#### OMB Approval No. 4040-0008 **BUDGET INFORMATION - Construction Programs** Expiration Date 07/30/2010 NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified. c. Total Allowable Costs b. Costs Not Allowable a. Total Cost **COST CLASSIFICATION** (Columns a-b) for Participation Administrative and legal expenses \$ \$ \$ Land, structures, rights-of-way, appraisals, etc. \$ \$ 3. Relocation expenses and payments \$ \$ \$ Architectural and engineering fees \$ \$ \$ Other architectural and engineering fees \$ \$ \$ Project inspection fees \$ \$ \$ Site work \$ \$ \$ Demolition and removal \$ \$ \$ Construction 9. \$ \$ \$ Equipment \$ \$ \$ 11. Miscellaneous \$ \$ \$ SUBTOTAL (sum of lines 1-11) \$ Contingencies \$ \$ \$ SUBTOTAL \$ \$ Project (program) income \$ \$ \$ 16. TOTAL PROJECT COSTS (subtract #15 from #14) FEDERAL FUNDING 17. Federal assistance requested, calculate as follows: % (Consult Federal agency for Federal percentage share.) Enter eligible costs from line 16c Multiply X Enter the resulting Federal share.

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#### **INSTRUCTIONS FOR THE SF-424C**

Public reporting burden for this collection of information is estimated to average 180 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0041), Washington, DC 20503.

# PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

This sheet is to be used for the following types of applications: (1) "New" (means a new [previously unfunded] assistance award); (2) "Continuation" (means funding in a succeeding budget period which stemmed from a prior agreement to fund); and (3) "Revised" (means any changes in the Federal Government's financial obligations or contingent liability from an existing obligation). If there is no change in the award amount, there is no need to complete this form. Certain Federal agencies may require only an explanatory letter to effect minor (no cost) changes. If you have guestions, please contact the Federal agency.

Column a. - If this is an application for a "New" project, enter the total estimated cost of each of the items listed on lines 1 through 16 (as applicable) under "COST CLASSIFICATION."

If this application entails a change to an existing award, enter the eligible amounts *approved under the previous award* for the items under "COST CLASSIFICATION."

Column b. - If this is an application for a "New" project, enter that portion of the cost of each item in Column a. which is *not* allowable for Federal assistance. Contact the Federal agency for assistance in determining the allowability of specific costs.

If this application entails a change to an existing award, enter the adjustment [+ or (-)] to the previously approved costs (from column a.) reflected in this application.

Column. - This is the net of lines 1 through 16 in columns "a." and "b."

- Line 1 Enter estimated amounts needed to cover administrative expenses. Do not include costs which are related to the normal functions of government. Allowable legal costs are generally only those associated with the purchases of land which is allowable for Federal participation and certain services in support of construction of the project.
- Line 2 Enter estimated site and right(s)-of-way acquisition costs (this includes purchase, lease, and/or easements).
- Line 3 Enter estimated costs related to relocation advisory assistance, replacement housing, relocation payments to displaced persons and businesses, etc.

- Line 4 Enter estimated basic engineering fees related to construction (this includes start-up services and preparation of project performance work plan).
- Line 5 Enter estimated engineering costs, such as surveys, tests, soil borings, etc.
- Line 6 Enter estimated engineering inspection costs.
- Line 7 Enter estimated costs of site preparation and restoration which are not included in the basic construction contract.
- Line 9 Enter estimated cost of the construction contract.
- Line 10 Enter estimated cost of office, shop, laboratory, safety equipment, etc. to be used at the facility, if such costs are not included in the construction contract.
- Line 11 Enter estimated miscellaneous costs.
- Line 12 Total of items 1 through 11.
- Line 13 Enter estimated contingency costs. (Consult the Federal agency for the percentage of the estimated construction cost to use.)
- Line 14 Enter the total of lines 12 and 13.
- Line 15 Enter estimated program income to be earned during the grant period, e.g., salvaged materials, etc.
- Line 16 Subtract line 15 from line 14.
- Line 17 This block is for the computation of the Federal share. Multiply the total allowable project costs from line 16, column "c." by the Federal percentage share (this may be up to 100 percent; consult Federal agency for Federal percentage share) and enter the product on line 17.