



FIRST PERFORMANCE PROGRESS REPORT 2010

<p>1. Recipient Organization (<i>Name and complete address including zip code</i>) Boat People SOS, Inc. 13869 S. Wintzell Ave. Bayou La Batre, AL 36509</p>	<p>2. Award Identification Number 51-43-B10552</p>
<p>3. Performance Narrative (Q1) <i>Please describe your project activities and progress for the first quarter of your award period. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i></p> <p>This is the first quarter of the first award period for Boat People SOS, Inc.'s (BPSOS) Neighborhood Empowerment and Support through Teamwork – Bayou La Batre – Community Technology Center (NEST-BLB-CTC) Project. As such, our activities for this award period have focused on ramping up our internal grant-related policies and procedures to ensure smooth implementation of the project as well as providing assistance to our sub-recipients to make sure that they are positioned and ready to purchase their equipment and begin their training programs.</p> <p>During this first quarter, federal expenditures for NEST-BLB-CTC included staff salaries and fringe benefits for BPSOS staff to support time spent launching this new project.</p> <p>BPSOS accomplished the following activities during this award period:</p> <ul style="list-style-type: none">• Developed Memorandum's of Understanding between BPSOS and sub-recipients (Alba Middle School and Bayou Clinic). The MOU detailed each organization's role and responsibilities for the duration of the grant period;• Provided financial reporting and tracking technical assistance to sub-recipients. This included drafting reporting templates to properly track program outcomes and correctly monitor the number of community members accessing the Community Technology Center (CTC). These templates will help in the completion of all quarterly performance reports; and• Set up internal reporting structures, developed and posted job descriptions and trained existing staff. <p>As of now, we have not conducted any outreach activities or training classes.</p>	
<p>4. Performance Projections (Q2) <i>Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i></p> <p>During the next quarter, BPSOS plans to purchase equipment and launch training programs.</p> <p>BPSOS anticipates that the majority of federal expenditures during the next quarter will go towards equipment purchased for each CTC site, in addition to staff time and other facilities costs.</p> <p>We anticipate accomplishing the following:</p> <ul style="list-style-type: none">• Purchasing equipment for BPSOS' CTC as well as the CTCs of our sub-recipients, including computer hardware, software, additional supplies and materials;• Installing broadband internet at BPSOS' and Bayou Clinic's CTC site and training staff and volunteers on proper use and trouble-shooting;• Recruiting community members for classes offered through BPSOS' CTC;• Accepting referrals from Alba Middle School and Bayou Clinic;• Beginning training programs at BPSOS' CTC;• Attending the BTOP workshop in Washington D.C.;• Drafting the baseline report; and	

- Providing on-going technical assistance to sub-recipients.

BPSOS does not anticipate any delays or challenges related to purchasing and installing equipment and launching our training programs. However, in the event that such issues arise, our staff have access to national and local IT and programmatic experts who can help troubleshoot and solve problems quickly and efficiently.

5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

5a. Typed or Printed Name and Title of Authorized Certifying Official	5c. Telephone (<i>area code, number and extension</i>) 703-647-6475
Caitlin Irene Burnett, Director of Program Development and Administration	5d. Email Address Caitlin.burnett@bpsos.org
5b. Signature of Authorized Certifying Official	5e. Date Report Submitted (<i>Month, Day, Year</i>) 10/29/2010

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