QUARTERLY PERFORMANCE PROGRESS REPORT FOR SUSTAINABLE BROADBAND ADOPTION

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Award Identification Number	3. DUNS Number
Department of Commerce, National Telecommunications and Information Administration	**01-43-B10577**	**062620604**

4. Recipient Organization

Economic and Community Affairs, Alabama Department of 401 Adams Ave, Montgomery, AL 361044325

5. Current Reporting Period End Date (MM/DD/YYYY)	6. Is this the last Report of the Award Period?
12-31-2010	○ Yes ◉ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official	7c. Telephone (area code, number and extension)
Jessica Dent	
	7d. Email Address
	jessica.dent@adeca.alabama.gov

7b. Signature of Certifying Official	7e. Date Report Submitted (MM/DD/YYYY):
Submitted Electronically	02-11-2011

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

Project partners have conducted a meeting to establish Roles and Responsibilities for the implementation of the award. This is a new program for the Department (ADECA), the contracts are being developed with an anticipated execution by the end of Q1 2011.   The survey portion of the project is under development and is anticipated to be available for distribution in Q1 2011.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	1	The execution of the contracts have been delayed, the project partners have been met with, we anticipate no delay in the execution of the project as activities in Q! and Q2 can be conducted concurrently.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Awareness Campaigns	-	Progress reported in Question 4 below
2.d.	Outreach Activities	-	Progress reported in Question 4 below
2.e.	Training Programs	-	Progress reported in Question 4 below
2.f.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

The only challenge is the development of the Alabama Department of Economic and Community Affairs contract for the newly established ConnectingALABAMA unit, (these contracts are complete and under review with anticipated execution by Q1 2011.

4a. In the chart below, please provide the requested information on your BTOP grant-funded SBA activities. Please also provide a short description of the activity (600 words or less). Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please ensure that the numbers of new household subscribers and business or community anchor institution (CAI) subscribers reflected in the "Total" row represent the unduplicated number of new subscribers that can be attributed to your SBA project as a whole.

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
N/A	N/A	N/A	0	0	0	0
Total:			**0**	**0**	**0**	**0**

4b. Please describe your method for determining the number of households, businesses, and/or (CAIs) subscribing to broadband as a result of your SBA programs (600 words or less).

The execution of the contracts have been delayed, the project partners have been met with, we anticipate no delay in the execution of the project as activities in Q! and Q2 can be conducted concurrently.

4c. Please provide a narrative explanation if the total number of new subscribers is different from the targets provided in your baseline plan (600 words or less).

N/A at this time

4d. Please provide the number of households and the number of businesses and CAIs receiving discounted broadband service as result of BTOP funds.

Households: 0	Businesses and CAIs : 0

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

1) Review existing training modules already identified.

2) Set up Google site for sharing documents and information with project partners and CECs.

3) Utilize and build upon best of existing training modules to develop ConnectingALABAMA training module content based on Alabama assets and needs. The modules will include the following: Introduction to Broadband 101, eCommerce, eHome, eWorkforce, eCommunity, eLearning, eHealth, eGovernment, and eGlobal. Each module will contain 2-3 hands-on training sessions that can be customized to meet local needs, accompanied by training guides, presentations.

4) Extension IT and ECDI: Review any modifications needed to ensure that all project training sites meet accessibility standards outlined in grant application.

5) With ADECA: a. Beginning Q1: Arrange and schedule meeting with all project partners represented. b. Middle to End Q1: Conduct meeting of all partners.

6) During Year 1, each CEC will plan and facilitate a Connected Community Forum that establishes connections among representatives from: government, public safety services, citizens, health providers, youth groups, education, businesses, parents, nonprofits, economic developers, telephone and cable companies, electrical utilities, and Internet service providers (ISPs)—in each county.

additional activities include:

1) Plan and prepare for 12 regional train-the-trainer workshops for CECs and college consortium and AIDB staff.

2) Utilize EMSI's Strategic Advantage Economic Modeling Software to generate demographic and economic trend and forecast data for each of Alabama's 12 Rural Action Regions (and its 12 broadband regions).

3) Extension IT and ECDI: Review any modifications needed to ensure that all project training sites meet accessibility standards outlined in grant application.

4) Utilize and build upon best of existing training modules to develop ConnectingALABAMA training module content based on Alabama assets and needs. The modules will include the following: Introduction to Broadband 101, eCommerce, eHome, eWorkforce, eCommunity, eLearning, eHealth, eGovernment, and eGlobal. Each module will contain 2-3 hands-on training sessions that can be customized to meet local needs, accompanied by training guides, presentations.

5) During Year 1, each CEC will plan and facilitate a Connected Community Forum that establishes connections among representatives from: government, public safety services, citizens, health providers, youth groups, education, businesses, parents, nonprofits, economic developers, telephone and cable companies, electrical utilities, and Internet service providers (ISPs)—in each county.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	**Overall Project**	25	The execution of the contracts have been delayed, the project partners have been met with, we anticipate no delay in the execution of the project as activities in Q! and Q2 can be conducted concurrently.
2.b.	**Equipment Purchases**	-	Milestone Data Not Required
2.c.	**Awareness Campaigns**	-	Milestone Data Not Required
2.d.	**Outreach Activities**	-	Milestone Data Not Required
2.e.	**Training Programs**	-	Milestone Data Not Required
2.f.	**Other (please specify):**	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

N/A at this time

Sustainable Broadband Adoption Budget Execution Details

Activity Based Expenditures (Sustainable Broadband Adoption)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$21,072	$0	$0	$0	$0	$0	$0	$0	$0
b. Fringe Benefits	$5,624	$0	$0	$0	$0	$0	$0	$0	$0
c. Travel	$5,713	$0	$0	$0	$0	$0	$0	$0	$0
d. Equipment	$0	$0	$0	$0	$0	$0	$0	$0	$0
e. Supplies	$0	$0	$0	$0	$0	$0	$0	$0	$0
f. Contractual	$2,268,961	$1,158,978	$1,109,983	$0	$0	$0	$0	$0	$0
g. Construction	$0	$0	$0	$0	$0	$0	$0	$0	$0
h. Other	$0	$0	$0	$0	$0	$0	$0	$0	$0
i. Total Direct Charges (sum of a through h)	$2,301,370	$1,158,978	$1,109,983	$0	$0	$0	$0	$0	$0
j. Indirect Charges	$38,956								
k. TOTALS (sum of i and j)	$2,340,326	$1,158,978	$1,109,983	$0	$0	$0	$0	$0	$0

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: $0	b. Program Income to Date: $0