QUARTERLY PERFORMANCE PROGRESS REPORT FOR SUSTAINABLE BROADBAND ADOPTION

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Award Identification Number	3. DUNS Number
Department of Commerce, National Telecommunications and Information Administration	06-43-B10538	829939854

4. Recipient Organization

ZERODIVIDE 425 BUSH ST STE 300, San Francisco, CA 941083721

5. Current Reporting Period End Date (MM/DD/YYYY)	6. Is this the last Report of the Award Period?
12-31-2011	○ Yes ◉ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official	7c. Telephone (area code, number and extension)
David Veneziano	
	7d. Email Address david@zerodivide.org

7b. Signature of Certifying Official	7e. Date Report Submitted (MM/DD/YYYY):
Submitted Electronically	02-17-2012

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

• In Q4 2011 the Tribal Digital Village Project (TDV) achieved a significant milestone by increasing its bandwidth to 200 Mbps from 45 Mbps. In the 10 years prior, there has only been one other significant increase in bandwidth, from 3 Mbps to 45 Mbps. The most recent need to increase bandwidth is indicative of two factors: the increasing number of people using the TDV network; and the changing types of usage based on broadband training and access.

• The Tribal Digital Village Project currently conducts broadband training classes on 4 of 19 designated reservation sites.

• In Q4 2011, TDV was able to initiate Broadband Awareness Campaign meetings at the Rincon and San Ysabel locations. The TDV staff is confident that these meetings will lead to future opportunities for engagement, training and adoption.

• Late in Q4 2011, the Tribal Digital Village Project staff met in-person with McCrae Parker, ZeroDivide's new Senior Program Manager for BTOP projects. This initial meeting has produced ideas that will continue to increase the impact of the project through outreach and training activities.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	**Overall Project**	43	We are pleased to report the the TDV Project continues on track overall.
2.b.	**Equipment / Supply Purchases**	-	Progress reported in Question 4 below
2.c.	**Awareness Campaigns**	-	Progress reported in Question 4 below
2.d.	**Outreach Activities**	-	Progress reported in Question 4 below
2.e.	**Training Programs**	-	Progress reported in Question 4 below
2.f.	**Other (please specify):**	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

The Tribal Digital Village postponed new installations in early December 2011 due to the unexpected passing of a key employee, Michael Peralta, who served as Network Administrator for TDV. Restructuring the network management is a priority for the success of the Internet service provider business and installations will resume in early 2012.

The sudden passing of Michael Peralta has resulted in the re-evaluation of the management structure for the TDV network. As TDV has struggled through the immediacy of this event, it has become clear that the management of the network will need to shift from a single staffer managing the entire network to a team management strategy utilizing cross-trained staff and software management systems in order to continue progress.

TDV plans to begin contracting service installers early in Q1 2012. With this action, they fully anticipate being able to fulfill requests for services from the waiting list and to remain on target with regard to their projected baseline of subscribers.

4a. In the chart below, please provide the requested information on your BTOP grant-funded SBA activities. Please also provide a short description of the activity (600 words or less). Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please ensure that the numbers of new household subscribers and business or community anchor institution (CAI) subscribers reflected in the "Total" row represent the unduplicated number of new subscribers that can be attributed to your SBA project as a whole.

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
See Addendum	See Addendum	See Addendum Q4 2011 TDV Section 4a Detail	150	101	14	0
Total:			**150**	**101**	**14**	**0**

4b. Please describe your method for determining the number of households, businesses, and/or (CAIs) subscribing to broadband as a result of your SBA programs (600 words or less).

TDV Net has a customer service management system. A total of home and business subscribers can be obtained through reports on the database.

4c. Please provide a narrative explanation if the total number of new subscribers is different from the targets provided in your baseline plan (600 words or less).

TDV postponed new installations on December 6th 2011 due to the passing of a key employee, Michael Peralta, Network Administrator for TDV. Mr. Peralta directly oversaw the service installations.

4d. Please provide the number of households and the number of businesses and CAIs receiving discounted broadband service as result of BTOP funds.

Households: 0	Businesses and CAIs : 0

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

TDV currently has a service installation waiting list of 37. Installations are scheduled to begin taking place by late January 2012, with much of the work undertaken by local contracted installers. TDV staff anticipate that these installers, once on board, will be able to keep pace with what was projected for service installations in Q1 2012.

• The First Broadband Awareness Campaign meeting is planned for Mesa Grande Reservation and the Los Coyotes Reservation areas.

• Beginning and Advanced Digital Training Workshops will continue on the La Jolla, Pala, Pauma, Los Coyotes, San Pasqual, Rincon and Santa Ysabel and Reservations.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	56	We are confident that the project will remain on track for the next quarter.
2.b.	Equipment Purchases	-	Milestone Data Not Required
2.c.	Awareness Campaigns	-	Milestone Data Not Required
2.d.	Outreach Activities	-	Milestone Data Not Required
2.e.	Training Programs	-	Milestone Data Not Required
2.f.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

The TDV Network Administrator was very skilled and provided key operations and decision-making functions as well as organizational drive and energy. We anticipate that the workload of the Administrator will be re-distributed through the skill development and advancement of current staff. It will be critical to hire additional field support staff to keep pace with installation services.

Sustainable Broadband Adoption Budget Execution Details

Activity Based Expenditures (Sustainable Broadband Adoption)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$172,575	$47,100	$125,475	$95,525	$47,100	$48,425	$115,542	$47,100	$68,442
b. Fringe Benefits	$43,144	$6,462	$36,682	$27,360	$6,462	$20,898	$27,360	$6,462	$20,898
c. Travel	$6,300	$1,650	$4,650	$6,191	$1,650	$4,541	$6,191	$1,650	$4,541
d. Equipment	$0	$0	$0	$0	$0	$0	$0	$0	$0
e. Supplies	$2,000	$0	$2,000	$81	$81	$0	$2,000	$0	$2,000
f. Contractual	$549,450	$45,000	$504,450	$206,892	$388	$206,504	$310,215	$12,858	$297,357
g. Construction	$0	$0	$0	$0	$0	$0	$0	$0	$0
h. Other	$12,900	$0	$12,900	$87	$87	$0	$12,300	$0	$12,300
i. Total Direct Charges (sum of a through h)	$786,369	$100,212	$686,157	$336,136	$55,768	$280,368	$473,608	$68,070	$405,538
j. Indirect Charges	$199,691	$199,691	$0	$84,034	$84,034	$0	$110,940	$110,940	$0
k. TOTALS (sum of i and j)	$986,060	$299,903	$686,157	$420,170	$139,802	$280,368	$584,548	$179,010	$405,538

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: $0	b. Program Income to Date: $0